

KAWAIKINI GOVERNING BOARD MEETING

January 21, 2016 Minutes

Approved

Date/Time: Thursday, January 21, 2016 @ 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

Members Present: Jewel Asai (President), Leilani Spencer (VP), Ray Blouin (Treasurer), Leilehua Rivera (Secretary), Namomi McCorriston, Lei'ilima Rapozo, Lou Nishida, 'Alohilani Okamura, Kahu Kaleimakamae Ka'auwai (Non Voting Ex Officio). Guest – Juli Arruda

- I. Called to order by President Jewel Asai at 5:02pm
- II. Adoption of Agenda
 - A. **MOTION:** By L. Rapozo (2nd by L. Nishida) to adopt agenda. Motion passed unanimously.
- III. Approval of Minutes
 - A. **MOTION:** By L. Spencer (2nd by L. Rapozo) to approve December 17, 2015 minutes as amended. Motion passed unanimously.
- IV. Officers Reports
 - A. President (J. Asai) – Expressed mahalo to all board members for help & support with State of the School meeting on January 14th, especially for the contributions in preparing the S.O.S. booklet.
 - B. Treasurer's Report - Financial reports - Written reports submitted: Actual vs. Budget for December 31, 2016, Profit & Loss for December 31, 2016. Kahu gave oral review of financial reports. Discussion of payroll expenses.
MOTION: By R. Blouin (2nd by N. McCorriston) to accept financial reports. Motion passed unanimously.
- V. Administrative Reports
 - A. Executive Director's Report – Written report submitted. Highlights: NHM – Prince Kuhio Celebration, Lunch Service, State of the School Meeting, BOE Meeting (discuss BOE Listening Tour), Gate Installation, Kawaikini Sign
 - B. Academic Director Report – Report submitted.
 - C. Other Staff Reports – Report included in ED report.
MOTION: By R. Blouin (2nd by L. Spencer) to accept. Motion passed unanimously.
- VI. Committee Reports
 - A. Education/Curriculum - Report submitted.
 - B. Facilities – L. Spencer gave brief update to board of solar project and playground committee progress

- C. Fundraising Development - No report.
- D. Finance & Audit Financials submitted. Juli Arruda working with Kahu to better define and clarify categories.
- E. Communications - none
- F. Human Resources - Teacher Recruitment currently going on. Letter of intents have been submitted by most kumu. HR recommended to send out friendly reminder.
 - 1. E.D. self-evaluation
- G. Parent Relations – no report
- H. Board Development – no report
 - 1. Governing Board Meeting and Retreat, at Kawaikini campus on Feb. 19-20, 2016 – Friday arrive at 5pm. Governing board meeting at 5pm. Dinner at 6pm. Retreat 7-10pm. Saturday – breakfast at 730am, retreat 8-4pm.

- VII. Other Reports and Updates - none

- VIII. Unfinished Business - none

- IX. New/Other Business
 - A. 2016-17 School year calendar – Deferred to next meeting

- X. Adjournment
 - MOTION:** By R. Blouin (2nd by L. Nishida) to adjourn meeting. Motion passed unanimously. Meeting adjourned at 7:03pm.

Next Governing Board Meeting: Friday, February 19, 2016 (part of GB Retreat)