

KAWAIKINI GOVERNING BOARD
MARCH MEETING MINUTES
(APPROVED)

Date/Time: Thursday, March 17, 2016 at 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

Members Present: Jewel Asai (President), Leilani Spencer (Vice President), Leilehua Rivera (Secretary), Lei'ilima Rapozo, Lou Nishida, Kahu Kaleimakamae Ka`auwai (Non-Voting Ex Officio)

Excused Absent: 'Alohi Okamura, Ray Blouin, Namomi McCorriston

Guest: Juli Arruda

- I. Meeting called to order by Jewel Asai at 5:16 pm
- II. Adoption of Agenda
 - A. **MOTION:** By Lou Nishida (2nd by Leilani Spencer) to adopt agenda. Motion passed unanimously.
- III. Approval of Minutes
 - A. **MOTION:** By Leilani Spencer (2nd by Lei'ilima) to approve minutes of February 19, 2016 as amended.
- IV. Officers Reports
 - A. President (J. Rapozo) – Dec., Jan., Feb. minutes needed to submit and upload to Kawaikini website.
 - B. Treasurer's Report - Financial reports submitted including Actual vs. Budget as of February 2016, Profit and Loss as of February 2016, Balance Sheet as of February 29, 2016, Staffing proposed for 2016-2017, GB Dashboard, 2016-17 Proposed Budget. Kahu Ka'auwai gave oral overview of reports.
MOTION: By Lou Nishida (2nd by Leilehua Rivera) to approve financial reports. Motion passed unanimously.
- V. Administrative Reports
 - A. Executive Director's Report – Kahu Ka`auwai submitted detailed written report.
 - B. Academic Director Report – A. Rogers submitted detailed written report.
 - C. Other Staff Reports – None**MOTION:** By Lei'ilima Rapozo (2nd by Lou Nishida) to accept administrative reports. Motion passed unanimously.
- VI. Committee Reports
 - A. Education/Curriculum – No report.
 - B. Facilities – Leilani Spencer gave brief oral report regarding progress of solar project, and upcoming service project at the campus.
 - C. Fundraising Development – No report.
 - D. Finance & Audit – Written financial reports submitted.

- E. Communications – Jewel Asai asked to keep in mind in 2 years (2018) will be 10 year anniversary of Kawaikini NCPCS.
 - F. Human Resources
 - a. E.D. self-evaluation review in progress
 - G. Parent Relations – Namomi McCorriston reported that a successful and well attended NHM board training was held on March 12, 2016. Progress is being made on the playground plan.
 - H. Board Development – Lei’ilima Rapozo reported potential new board members have been approached.
- VII. Other Reports and Updates - none
- VIII. Unfinished Business
- IX. New/Other Business
 - A. Vision & mission update – the board will discuss at the next working meeting.
- X. Adjournment
MOTION: By Lei’ilima Rapozo (2nd by Lou Nishida). Motion passed unanimously.
Meeting adjourned at 7:38pm.

Next Governing Board Meeting: Thursday, April 21st, 2016

Next GB Working Meeting: Thursday, April 7th, 2016