

**KAWAIKINI GOVERNING BOARD**  
**APRIL MEETING MINUTES**  
**APPROVED**

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Date/Time: Thursday, April 21, 2016 at 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

MEMBERS PRESENT: Jewel Asai (President), Leilani Spencer (VP), Leilehua Rivera (Secretary), Namomi McCorrison, Lei'ilima Rapozo, Lou Nishida, 'Alohilani Okamura, Kahu Kaleimakamae Ka'auwai (Non-Voting Ex Officio).

GUEST: Juli Arruda (Account Clerk)      EXCUSED: Ray Blouin (Treasurer)

- I. Meeting called to order by Jewel Asai @ 5:07 pm
- II. Adoption of Agenda
  - A. **MOTION:** By Leilehua Rivera (2<sup>nd</sup> by Lou Nishida) to adopt agenda.  
Motion passed unanimously.
- III. Approval of Minutes
  - A. **MOTION:** By Lei'ilima Rapozo (2<sup>nd</sup> by Lou Nishida) to approve minutes of March 17, 2016. Motion passed unanimously.
- IV. Officers Reports
  - A. President – Jewel reported that there will be a site visit from Charter School commission next Wednesday, April 27<sup>th</sup>. She requested the current board to finalize the "Pule Policy" and updates to Vision/Mission statements by the June meeting.
  - B. Treasurer's Report - Written financial reports submitted including Actual vs. Budget as of March 2016, P&L as of March 2016, Balance Sheet as of March 31<sup>st</sup>, 2016, Staffing proposal for 2016-17, GB Dashboard, 2016-17 proposed Budget. Kahu Ka`auwai gave oral overview of reports.  
**MOTION:** By Lei'ilima Rapozo (2<sup>nd</sup> by Namomi McCorrison) to accept financial reports. Motion passed unanimously.
- V. Administrative Reports
  - A. Executive Director's Report – Kahu Ka`auwai submitted detailed written report.
  - B. Academic Director Report – Written report submitted by Kumu `Alohilani Rogers
  - C. Other Staff Reports – None  
**MOTION:** By Leilani Spencer (2<sup>nd</sup> by Lou Nishida) to accept administrative reports. Motion passed unanimously.
- VI. Committee Reports

- A. Education/Curriculum - None
- B. Facilities – Leilani Spencer gave a brief oral report including solar project, multi-purpose building service project and inspections.
- C. Fundraising Development - None
- D. Finance & Audit - None
- E. Communications - None
- F. Human Resources
  - 1. E.D. self evaluation review in progress
- G. Parent Relations - None
- H. Board Development
  - MOTION:** By Namomi McCorriston (2<sup>nd</sup> by Lou Nishida) to defer approval of revised GB application to next GB meeting, May 19, 2016. Motion passed unanimously.

VII. Other Reports and Updates

**MOTION:** By Leilani Spencer (2<sup>nd</sup> by Lou Nishida) to go into executive session at 7:18pm. Motion passed unanimously.

**MOTION:** By Namomi McCorriston (2<sup>nd</sup> by Lou Nishida) to exit executive session at 7:34pm. Motion passed unanimously.

VIII. Unfinished Business

- A. Budget for 2016-17 school year, target to finalize at next working meeting.

IX. New/Other Business

- A. Vision & mission update, target to finalize at next working meeting.

X. Adjournment

**MOTION:** By Lou Nishida (2<sup>nd</sup> by Lei`ilima Rapozo) Motion passed unanimously. Meeting adjourned at 7:41 pm.

Next Governing Board Meeting: Thursday, May 19<sup>th</sup>, 2016