

KAWAIKINI GOVERNING BOARD MEETING  
MAY 2016 MEETING MINUTES  
APPROVED

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Date/Time: Thursday, May 19, 2016, 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

MEMBERS PRESENT: Jewel Asai (President), Leilani Spencer (VP), Ray Blouin (Treasurer), Leilehua Rivera (Secretary), Namomi McCorriston, Lou Nishida, 'Alohilani Okamura (via phone), Kahu Kaleimakamae Ka'auwai (Non-Voting Ex Officio)

GUEST: Juli Arruda

EXCUSED: Lei'ilima Rapozo

- I. Meeting called to order @ 5:25 pm
- II. Adoption of Agenda
  - A. **MOTION:** By Ray Blouin (2<sup>nd</sup> by Namomi McCorriston) to adopt agenda.  
Motion passed unanimously
- III. Approval of Minutes
  - A. **MOTION:** By Namomi McCorriston (2<sup>nd</sup> by Lou Nishida) to approve minutes of April 21, 2016. Motion passed unanimously
- IV. Officers Reports
  - A. President (J. Rapozo) – No report
  - B. Treasurer's Report - Written financial reports submitted including Actual vs. Budget as of April 2016, Profit and Loss as of April 2016, Balance Sheet as of April 30, 2016, Staffing Proposal for 2016-2017, GB Dashboard, 2016-17 proposed Budget. Treasurer gave brief oral report and overview. Kahu Ka'auwai clarified details of financial reports.  
**MOTION:** By Leilehua Rivera (2<sup>nd</sup> by Lou Nishida) to accept financial reports.  
Motion passed unanimously.
- V. Administrative Reports
  - A. Executive Director's Report – Kahu submitted detailed written report.
  - B. Academic Director Report – Written report submitted by Kumu 'Alohilani Rogers.
  - C. Other Staff Reports – None  
**MOTION:** By Leilani Spencer (2<sup>nd</sup> by Lou Nishida) to accept administrative reports. Motion passed unanimously.
- VI. Committee Reports
  - A. Education/Curriculum – Written report submitted. Highlights: Alumni program, secondary program, papa 'eono remain in elementary.
  - B. Facilities – Solar contracts in progress. Playground initial project to begin in July.
  - C. Fundraising Development – Kauai County Farm Bureau Fair – NHM to coordinate Aug 25-28, 2016, HHLA Charity Walk
  - D. Finance & Audit – Written reports submitted.

- E. Communications - None
- F. Human Resources
  - 1. E.D. self evaluation – in progress
  - 2. HR meeting scheduled
- G. Parent Relations – August Event planned to building parent/ohana relationships.
- H. Board Development (L. Rapozo, J. Rapozo)
  - MOTION:** By Leilehua Rivera (2<sup>nd</sup> by Namomi McCorriston) to approve revised GB application. Motion passed unanimously.
- VII. Other Reports and Updates
- VIII. Unfinished Business
  - A. **MOTION:** By Lou Nishida (2<sup>nd</sup> by Leilehua Rivera) to adopt revised Vision & Mission Statements. Motion passed unanimously.
  - B. **MOTION:** By Leilani Spencer (2<sup>nd</sup> by Lou Nishida) to include Kawaikini `Ōlelo No`eau to school's founding document. Motion passed unanimously.
- IX. New/Other Business
  - A. School year 2016-2017 Budget was reviewed and to be approved electronically in June.
- X. Adjournment
  - A. **MOTION:** By Lou Nishida (2<sup>nd</sup> by Leilani Spencer). Motion passed unanimously. Meeting adjourned at 840 pm.

Next Governing Board Meeting: Thursday, June 16, 2016