

KAWAIKINI GOVERNING BOARD MEETING
June 16, 2016 MEETING MINUTES
APPROVED

Date/Time: Thursday, June 16, 2016, 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

MEMBERS PRESENT: Jewel Asai (President), Leilani Spencer (VP), Leilehua Rivera (Secretary), Lou Nishida, Lei'ilima Rapozo, Kahu Kaleimakamae Ka'auwai (non-Voting Ex Officio) GUEST: Juli Arruda
EXCUSED: Ray Blouin, Namomi McCorriston, 'Alohilani Okamura

- I. Meeting called to order @ 5:20 pm
- II. Adoption of Agenda
 - A. **MOTION:** By Leilehua Rivera (2nd by Lei'ilima Rapozo) to adopt agenda
Motion passed unanimously.
- III. Approval of Minutes
 - A. **MOTION:** By Lei'ilima Rapozo to approve minutes of May 19, 2016
Motion passed unanimously.
- IV. Officers Reports
 - A. President (J. Rapozo) – None
 - B. Treasurer's Report - Written financial reports including Actual vs. Budget as of May 2016, Profit and Loss as of June 1, 2016, Balance Sheet as of June 1, 2016. Kahu Ka'auwai gave a brief oral report and overview.
MOTION: By Lei'ilima Rapozo (2nd by Lou Nishida) to approve financial reports. Motion passed unanimously.
- V. Administrative Reports
 - A. Executive Director's Report – Kahu Ka'auwai announced that in 2017-2018 school year he will be taking a one year sabbatical and hopefully return in school year 2018-2019 school year as a kumu. Kahu Ka'auwai submitted written report and gave overview.
 - B. Academic Director Report – Written report submitted by Kumu 'Alohilani Rogers.
 - C. Other Staff Reports - None
- VI. Committee Reports
 - A. Education/Curriculum – No report
 - B. Facilities – Leilani Spencer gave overview of projects: playground (groundcover delivery in July); facility inspections (electric, plumbing, fire)
 - C. Fundraising Development : Kahu Kaaui discussed: Prince Kuhio 2017 – NHM currently meeting, Kauai Farm Bureau Fair – Kahu coordinating with kokua from Na Hulu Makua, applying for Hawaii Hotel Association Charity Walk.
 - D. Finance & Audit – written reports submitted.
 - E. Communications - none
 - F. Human Resources – E.D. self evaluation in process

- G. Parent Relations – Ohana Ho’olauna, Ha’ena – August 6th
- H. Board Development – pending – 4 openings. Current board members agree to stay on to finalize Pule/Prayer policy

- VII. Other Reports and Updates - none

- VIII. Unfinished Business
 - A. **MOTION:** By Leilani Spencer (2nd by Leilehua Rivera) approve (via online) the 2016-2017 budget. Motion passed.

- IX. New/Other Business
 - A. Pule policy – target to complete by next governing board meeting (July 19th)

- X. Adjournment
 - A. **MOTION:** By Leilani Spencer (2nd by Leilehua Rivera). Motion passed unanimously. Meeting adjourned at 8:01 pm.

Next Governing Board Meeting: Thursday, July 21, 2016