

**Minutes for
KAWAIKINI GOVERNING BOARD MEETING**

Date/Time: Thursday, December 15, 2016, 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

I. Meeting Call to Order – 5:05pm

- a. Voting members in attendance: Jewel Rapozo (President), Leilehua Rivera (Vice President), Kimo Perry (Secretary), Lou Nishida; Namomi McCorriston (via proxy given to Lou Nishida).
- b. Non-voting members in attendance: Kaleimakamae Ka’auwai (Executive Director).
- c. Members excused: Ray Blouin (Treasurer).
- d. Others in attendance (guests): CC (Kalei) Hoffman , Kumu Waiamau, and ‘Alohilani Rogers of Sustainability Focus Group.

II. Adoption of Agenda

MOTION: by Kimo (second by Leilehua) to adopt the agenda. Motion passed unanimously (Namomi by proxy).

III. Minutes of November 17

MOTION: by Kimo (second by Lou) to approve the minutes of November 17, 2016 GB meeting. Motion passed unanimously (Namomi by proxy).

IV. Officers Reports

- A. President – None.
- B. Treasurer

Kahu presented the fiscal statements. OHA money has come in. There is also an overage of \$6,000 on copies. The state is looking at its per-pupil which will be \$7029. Title I reimbursements (approximately \$35,000) will also be added along with carryover for total. **MOTION:** by Kimo (second by Leilehua) to approve the fiscal reports.

V. Administrative Reports

A. Executive Director – Kahu reported that the KS grant has awarded additional \$5000 for college & career readiness. He will also be on vacation.

B. Academic Director – ‘Alohilani submitted her report. She and Kahu are looking at things that can be presented to the GB to give a sense of academic progress on a more regular (ex: quarterly) basis.

C. Other Staff reports – Studio K report is included.

MOTION: by Leilehua (second by Lou) to accept all reports. Motion passed unanimously (Namomi by proxy).

VI. Committee Reports

- A. Education Curriculum – No report.
- B. Facilities – Jewel reported that she and Lou will be working on painting stalls and gate projects. Kimo reported that SLK has selected an architect for the Multi-purpose building.
- C. Fundraising Development - Lou reported that the Lights on Rice was a success.
- D. Finance & Audit – None.
- E. Communications – Leilehua reported she got the revised NHM by-laws. They have not been approved by the GB so she will put it on the January agenda. She's also gathering supporters for the SOS report.
- F. Human Resources
 - a. ED applications – Kimo reported
 - b. Sabbatical policy
 - c. Pule procedures
- G. Parent Relations – Leilehua reported on her attendance at NHM. They are working on the Prince Kuhio concert. They are seeking a venue.
- H. Board Development – No report.

VIII. Unfinished Business

- A. State of the School Report – Kimo asked for help and others agreed to help.

IX. New Business

- A. Charter School Contract
 - a. Kahu gave an overview of the school's renewal application including Essential Terms and Academic Performance. Question was raised as to Kawaikini's plummeting percentile ranking. 'Alohilani reported on root causes including the new testing system where in Language Arts 16% of students Meet Proficiency. In Math, 19%. Also results for High Needs in both Language Arts and Math. Causes were discussed including teacher flux at the high school level. We met the standard for Organizational Performance. We met the standard for Financial Health.

MOTION: by Kimo (second by Lou) to approve the charter school renewal application. Motion passed unanimously (Namomi by proxy).

- B. Kahu reported on the Sustainability Focus Group report. The group met over many months with many meetings. They did research on other schools within Hawai'i and beyond. Their report was submitted for GB review. They focused on grades 7-12. Kalei gave an overview of projected enrollment. 'Alohilani outlined infrastructure proposals. Waiamau spoke about program features that are proposed in the report.

- a. **MOTION:** by Kimo (second by Leilehua) to accept the Sustainability Focus Group report. Admin may proceed with proposals outlined in the

plan and can suggest specific plans to the GB in the future. Motion passed unanimously (Namomi by proxy).

X. Adjournment.

MOTION: by Leilehua (second by Lou) to adjourn. Motion passed unanimously (Namomi by proxy).