

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, December 21, 2017, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

I. Meeting Called to Order at 5:21pm

- A. Voting Members in attendance: Leilima Rapozo (President), Leilehua Rivera (Vice President), Ray Blouin (Treasurer), Larie Manutai (Secretary); Roxanne Carvalho; Lou Nishida; Namomi McCorriston.
- B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director); Kimo Perry (Facilitator).
- C. Members excused:, Caroline Victorino
- D. Others in Attendance: Faith Burgess (Visitor)

II. Adoption of Agenda

MOTION: by Ray (second by Namomi) to adopt the agenda. Motion passed unanimously.

III. Minutes of November 16, 2017

MOTION: by Ray (second by Leilehua) to approve the minutes with the following corrections.

Housekeeping changes:

- Sec III MTN to approve the minutes
- Sec VI.D.2 MTN to accept the financial reports.

Motion passed unanimously.

IV. Officer's Reports

A. President's Report -

- i. Checklist for the state of school. Deadline: Friday, December 29, 2017 (sometime before New Year).
- ii. Lou Nishida submitted report as of 12/21/2017

B. Treasurer's Report - Finance Committee met. ED gave the Financial Report.

C. MOTION: by Roxy (second by Namomi) to accept the Financial Report.

Motion passed unanimously.

V. Administrative Reports

A. Executive Director's Report

- 1. Printed report was distributed. School lunch program is going well. School is currently looking to fill the Maintenance position vacated in November 2017. ED notified the governing board that a key employee is planning to leave at the end of the year. Governing Board asked to that current employees submit an intent to return by January 2017. ED gave an update that the school now qualifies for Title I federal funds.

ED met with Kamehameha Schools regarding program where students can get college credit.

B. Administrative Director's Report

1. Kumu Rogers held a parent meeting on Wednesday, November 15, 2017, regarding the Polynesian Voyaging and Navigation class in the coming Spring (Jan-May 2018).

C. Other Staff Reports - None

VI. Committee Reports

- A. Education/Curriculum - No changes.
- B. Facilities - No Report. There will be a facilities meeting on 12/26 for the Multi-Purpose Building.
- C. Resource Development - No Report
- D. Finance & Audit -
- E. Communications - Working on a Prezi for the State of the School. Epi Center is a go.
- F. Human Resource - ED evaluation has been sent to ED, with an adjusted completion deadline of January 31, 2018.
- G. Parent Relations - Na Hulu Makua to meet about
- H. Board Development - Currently planning for the Governing Board retreat in early 2018.

VII. Other Reports and Updates

- A. Submit reports to Kimo by 12/29/2017. Address will be on 1/11/2018.

VIII. Unfinished Business

- A. Ten Year Commemoration Plans - Larie will take over as chair of the committee.

IX. New/Other Business

- A. Ray Blouin shared a few words of appreciation and farewell with the Governing Board.

X. Adjournment

- A. Motion by Ray (second Lou) to adjourn. Motion passed unanimously. Meeting adjourned at 6:43pm a.

Next Governing Board Working Meeting: Thursday, January 4, 2018

Next Governing Board Meeting: Thursday, January 18, 2018

Minutes submitted by:

Larie Manutai
GB Secretary