

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, January 18, 2018, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:09pm
 - A. Voting Members in attendance: Leilima Rapozo (President), Leilehua Rivera (Vice President), Larie Manutai (Secretary); Roxanne Carvalho (Treasurer) ; Lou Nishida; Namomi McCorriston.
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director); Kimo Perry (Facilitator).
 - C. Members excused:, Caroline Victorino
 - D. Others in Attendance: Faith Burgess (Visitor)

- II. Adoption of Agenda

MOTION: by Leilehua Rivera (second by Roxy Carvalho) to adopt the agenda.
Motion passed unanimously.

- III. Minutes of December 21, 2017

MOTION: by Larie Manutai (second by Roxy Carvalho) to approve the minutes.
Motion passed unanimously.

- IV. Officer's Reports
 - A. President's Report - Leilima Rapozo expressed her appreciation to the Governing Board Members for their help with the State of the School Report. Governing Board had a brief discussion on positive highlights and constructive feedback about how to improve the report. Improve the academic portion of the report.
 - B. Academic Retreat is set for Saturday, February 3, 2018, 7:30AM.
 - C. Treasurer's Report - Roxy Carvalho offered the Financial Report. Forthcoming reports, beginning in January, the ED will include the Charter Commission's Financial Performance Report Card with the Financial Report.
 - D. **MOTION:** by Larie Manutai (second by Leilehua) to accept the Financial Report. Motion passed unanimously.

- V. Administrative Reports
 - A. Executive Director's Report
 1. ED reported that staff is currently completing their "Intent to Return" forms. ED reported that they would like to focus on the student services. School is currently working on putting together a multi-year budget. ED also reported that they are working on several facilities objectives.
 - B. Administrative Director's Report
 - 1.

C. Other Staff Reports - None

VI. Committee Reports

- A. Education/Curriculum - No Updates.
- B. Facilities - Committee met with ED and AD to discuss the Multi-purpose building. Committee will meet forthcoming.
- C. Resource Development - No Updates.
- D. Finance & Audit - No further report.
- E. Communications - No report.
- F. Human Resource - No report.
- G. Parent Relations - Committee reported that they met with Na Hulu Makua previously this month. Plans for La Hoiikeike are forthcoming.
- H. Board Development -

VII. Other Reports and Updates - None

VIII. Unfinished Business

- A. Ten Year Commemoration Plans - Namomi to meet with Na Hulu Makua regarding Parent Development and a possible 10 year commemoration.

IX. New/Other Business

- A. New Board Member Application-Faith M. Burgess. Ms. Burgess offered her application for membership on the Governing Board.
- B. **MOTION:** to accept the application of Faith M. Burgess, and install her as a new Governing Board member by Leilehua Rivera (second by Roxy Carvalho). Motion passed unanimously. Faith has been appointed to be the head of communication committee.

X. Adjournment

- A. Motion by Namomi (second by Lou) to adjourn. Motion passed unanimously. Meeting adjourned at 6:29pm.

Governing Board will be on Saturday, February 3, 2018

Next Governing Board Meeting: Thursday, February 15, 2018

Next Governing Board Working Meeting: Thursday, March 1, 2018

Minutes submitted by:

Larie Manutai
GB Secretary