



# K A W A I K I N I

## Governing Board Application & Expectation Agreement

Thank you for your interest in being considered for nomination to Kawaikini NCPCS Governing Board, please complete this form. This will allow the Board Development Committee to effectively and fairly evaluate all candidates for the Governing Board openings.

Any current GB member is happy to speak with you regarding the time commitments, responsibilities, etc.

Please mail the completed application to: Kawaikini NCPCS

Attn: GB

3-1821 J Kaumuali`i Hwy.

Līhu`e, HI 96766

NAME:

APPLYING FOR: GB Representative (3 year, voting) \_\_\_\_ GB Associate (1 year, non-voting) \_\_\_\_

MAILING ADDRESS:

TELEPHONE NUMBER:

EMAIL ADDRESS:

### 1. NOMINEE PROFILE

#### PROFESSIONAL BACKGROUND

Your job title:

Please describe your primary job responsibilities:

Please describe your experience (current and past) that you feel would be relevant for the Board:

#### OTHER ORGANIZATIONS/ASSOCIATION

Please list any other civic/church/professional organizations in which you are currently a member or have been a member of, and position held (if any):

<u>Name</u>	<u>Position(s)</u>	<u>Year(s)</u>	<u>Current Member? (Y/N)</u>
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## 2. STATEMENT OF INTENTIONS

Why do you want to serve on the Governing Board for Kawaikini NCPCS?

What are your areas of strengths (Education & Curriculum, Facilities, Finance, Fundraising, Human Resources, Parent Development, Board Development, Communications)?

RELATIONSHIP: Parent \_\_\_\_ Teacher \_\_\_\_ Support Staff \_\_\_\_ Community \_\_\_\_ Student \_\_\_\_  
Please list three personal references who we may contact regarding your application

1. Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

2. Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

3. Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

### **KAWAIKINI GOVERNING BOARD MEMBER EXPECTATIONS AGREEMENT**

Kawaikini GB members collaborate to fulfill Kawaikini's mission. This board expectation agreement outlines what the potential board member can expect from Kawaikini and indicates that the board member is aware of responsibilities and willing to make the necessary commitment.

Kawaikini agrees to:

- Provide guidelines for performance and job description.
- Provide training, direction and information necessary to accomplish the task at hand.
- Be a responsible steward of board members' time.
- Inform board members of any risks associated with board duties.
- Treat board members with due consideration and respect.

Kawaikini expects its board members to:

- Promote a positive image of Kawaikini in words and actions.
- Serve actively during the entirety of the term for which they are elected.
- Fulfill duties stated in the job description.
- Fulfill specific time and task commitments.
- Attend required meetings and/or events.
- Participate regularly in board discussions (including online)
- Abide by Kawaikini policies and procedures.
- Keep others on the board informed of Kawaikini activities.
- Act with integrity at all times.
- Be readily accessible to other board members

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(To be completed after confirmation to the GB)

I understand and agree to these expectations.

\_\_\_\_\_  
GB Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kawaikini GB President

\_\_\_\_\_  
Date

One copy of this form is to be provided to the board member and one copy to be kept on file.