

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, August 15, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:06 pm
 - A. Voting Members in attendance: Kuulei Hamberg (President); Kealoha Enrique (Vice President); Roxy Carvalho (Treasurer); Larie Manutai (Secretary); Wahineu'i Waiamau, Noe Haumea.
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Donna Therrien (Charter Commission Liaison)
 - C. Members excused: Faith Burgess; Jackie Kaina.

- II. Adoption of Agenda

MOTION: by Kuulei Hamberg (second by Larie Manutai) to adopt the agenda as submitted. Motion passed unanimously.

- III. Minutes of July 18, 2019

MOTION: by Larie Manutai (second by Noe Haumea) to approve the amended minutes of the July 18, 2019 governing board meeting. Motion passed unanimously.

- IV. Officer's Reports
 - A. President's Report - None Offered.
 - B. Treasurer's Report - Jessell offered a report of the highlights, and submitted a budget report and dashboard for board members to view.

MOTION: by Noe Haumea (second by Larie Manutai) to accept the Financial Report. Motion passed unanimously.

- V. Administrative Reports
 - A. Executive Director's Report - Executive Director Tanaka's report covered the highlights which included an update on school lunch and and update regarding the bus.
 - B. Academic Director's Report - Written report was submitted to the GB.

MOTION: by Larie Manutai (second by Noe Haumea) to accept the Administrative reports. Motion passed unanimously.
 - C. Other Staff Reports - None offered

- VI. Committee Reports
 - A. Education/Curriculum - No report offered.
 - B. Facilities - No report submitted.
 - C. Resource Development - No report offered.
 - D. Finance & Audit - No report offered. Audit will be in August.
 - E. Communications - No report offered.

F. Human Resource - No report offered.

MOTION: by Larie Manutai (second by Kealoha Enrique) to ratify the 2019-2020 Employee Handbook. Motion passed unanimously.

MOTION: by Noe Haumea (second by Larie Manutai) to ratify the hiring of Hailee Martinez as the Full-time Kumu Kokua in the secondary program. Motion passed unanimously.

MOTION: by Larie Manutai (second by Noe Haumea) to ratify the hiring of Moiwai Victor as the Part-time grounds and maintenance employee. Motion passed unanimously.

G. Parent Relations - No report submitted.

H. Board Development - No report submitted.

MOTION: by Kuulei Hamberg (second by Larie Manutai) to approve the application of Devi Berg as an associate member of the Governing Board. Motion passed unanimously.

VII. Other Reports and Updates - Governing for Greatness Workshop on Wednesday, September 18, 2019, 9AM-4PM. All governing board members invited.

VIII. Unfinished Business - None.

IX. New/Other Business - None.

X. Adjournment

A. **MOTION:** by Kealoha Enrique (second by Wahineu'i Waiamau) to adjourn. Motion passed unanimously. Meeting adjourned at 5:59 pm.

Next Governing Board Meeting: Thursday, September 19, 2019

Next Governing Board Working Meeting: Thursday, September 5, 2019

Minutes submitted by:

Larie Manutai
Governing Board Secretary
Amended 9/19/2019