

Minutes for  
KAWAIKINI GOVERNING BOARD MEETING

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Date/Time: Thursday, January 17, 2019, 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:32pm
  - A. Voting Members in attendance: Leilima Rapozo (President); Lou Nishida (Vice President); Roxy Carvalho (Treasurer); Larie Manutai (Secretary); Faith Burgess; Jaclyn Kaina; Kuulei Hamberg
  - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Kimo Perry (Board Facilitator).
  - C. Members excused: Kealoha Enrique
  - D. Others in Attendance: None.
  
- II. Adoption of Agenda

**MOTION:** by RC (second by JK) to adopt the agenda as amended. Motion passed unanimously.
  
- III. Minutes of August 23, 2018

**MOTION:** by KH (second by RC) to approve the minutes of the December 18, 2018 governing board meeting as amended. Motion passed unanimously.
  
- IV. Officer's Reports
  - A. President's Report - Offered gratitude for support and assistance with State of the School Report and Presentation.
  - B. Treasurer's Report - RC offered a report of the highlights which included the December revenue, lunch costs, and costs of other school projects needing attention. A budget report was submitted for board members to view.

**MOTION:** by Roxy Carvalho (second by KH) to accept the Financial Report. Motion passed unanimously.
  
- V. Administrative Reports
  - A. Executive Director's Report - Executive Director Tanaka reports covered the highlights which included discussion about upcoming meetings; the food trailer; and active shooter training.
  - B. Academic Director's Report - Written report was submitted to the GB. A discussion ensued regarding the Hulili program.
  - C. Other Staff Reports - None offered

**MOTION:** by Kuulei Hamberg (second by Lou Nishida) to accept the Administrative reports. Motion passed unanimously.
  
- VI. Committee Reports
  - A. Education/Curriculum - Discussion regarding the Hulili program. No further report given.

- B. Facilities - Report offered and a short discussion regarding the facilities plan and pending approval.
- C. Resource Development - The grant in aid was submitted.
- D. Finance & Audit - No further report.
- E. Communications - No report.
- F. Human Resource - Report given regarding the Executive Director evaluation and updates regarding other committee goals.
- G. Parent Relations - Aha Makua date is set for April 15, 2019.
- H. Board Development -

- VII. Other Reports and Updates -
- VIII. Unfinished Business -
- IX. New/Other Business -
  - A. Executive Session

**MOTION:** by Jaclyn Kaina (second by Faith Burgess) to enter executive session. Motion passed unanimously. Executive Session entered at 7:15pm.

**MOTION:** by Jaclyn Kaina (second by Faith Burgess) to exit executive session and resume governing board meeting. Motion passed unanimously. The general governing board meeting resumed at 8:15pm.

- X. Adjournment
  - A. **MOTION:** by Faith Burgess (second by Jaclyn Kaina) to adjourn. Motion passed unanimously. Meeting adjourned at 8:15 pm.

Next Governing Board Meeting: Thursday, February 21, 2018

Next Governing Board Working Meeting: Thursday, February 7, 2018

Minutes submitted by:

Larie Manutai  
Governing Board Secretary