

KAWAIKINI GOVERNING BOARD MEETING  
September 15, 2016 MEETING MINUTES APPROVED

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Date/Time: Thursday, September 15, 2016, 5pm  
Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

I. Meeting Call to Order – 5:07pm

- A. In attendance: Jewel Rapozo, Lou Nishida, Namomi McCorriston, Leilehua Rivera, Ray Blouin, Kimo Perry.
- A. Excused: None

II. Adoption of Agenda

- A. **MOTION:** by Ray, second by Namomi, to adopt the agenda. Motion passed unanimously.

III. Approval of Minutes

- A. **MOTION:** by Kimo, second by Namomi, to approve minutes of July 21, 2016 as corrected. Motion passed unanimously.
- B. **MOTION:** by Kimo, second by Lou, to approve minutes of August 18, 2016 as submitted. Motion passed unanimously.

IV. Officers Reports

- A. President (J. Rapozo) – Jewel reported that Kahu revised the email address for the Governing Board: gb@kawaikini.com.

- B. Treasurer's Report

Kahu reported on audit. We ended with \$130,000 versus only \$35k last year. Still need to complete a few things, which will take another 3-4 weeks. He reported on fiscal report. 151 students (anticipated 144.) Per-pupil was lower than expected. First per-pupil already received. Previous year's OHA funding received.  
**MOTION:** by Kimo, second by Namomi, to accept financial reports. Motion passed unanimously.

V. Administrative Reports

- A. Executive Director's Report was submitted. The following items were highlighted:

1. Cleaning up campus to make it safe during storms.
2. Need A/C in the office building, especially during summer months.
3. Hiring of new English teacher fell through due to non-response. Admin is now devising a plan for English. Will use Achieve 3000 in the near term.
4. Currently have 10 teachers, four not HQ in teaching area.
5. Still working with DOE to provide lunch service 5 days a week. To start next quarter.
6. Mahalo to all the makua who helped with the farm fair. It was a success and helped families get to know each other.
7. Secondary 7/8 cohort is going well.
8. Table 53 at Sheraton fundraisers.
9. 21<sup>st</sup> Century grant came in for afterschool program with focus on math and cultural education.
10. Audit went well. Mahalo to the new accounts clerk who helped out a lot.

- B. Academic Director Report – Written report submitted. Kahu explained about the Kupale Capstne project.

- C. Other Staff Reports

**MOTION:** by Kimo, second by Ray to approve all administrative reports. Motion passed unanimously.

VI. Committee Reports

- A. Education/Curriculum – Namomi reported that they conducted the faculty mtg. regarding the new pule policy. The faculty had a productive discussion. Will submit a report next meeting. She also reported good attendance at Papa Makua.
- B. Facilities – Namomi asked about procedures for accepting facilities donation. Need policies for donations. Kimo reported on the solar project and on the \$100k that SLK received for Kawaikini's multi-purpose building. They are

developing the RFP for the architect contract.

- C. Fundraising Development (L. Nishida, KahuKa`auwai) – Lou reported on the most recent Kauai Hot Nights fundraising. Modest success. But may do a cultural demonstration.
- D. Finance & Audit – Ray asked about temporary hire. The appointment has ended and the person is now used as a backup.
- E. Communications – Leilehua reported that she is compiling a list of supporters. Rep. Tokioka will be visiting the school in the near future. Aloha Angels is another supporter that will be included.
- F. Human Resources – The priorities for the HR committee will be the ED evaluation, ED recruitment, and Request for sabbatical. Kimo proposed a multi-year, historical evaluation given that the ED will be leaving the position and not returning to it.
  - 1. **MOTION:** by Kimo, second by Lou, to approve the hiring of Terri Russel for the Part-time Accounts Clerk position. It will be an Accounts Clerk II. Motion passed unanimously.
- G. Parent Relations – The new board members of Na Hulu Makua are: Ku`ulei Hamburg (Pres); Sarah Dillon (Sec); Kaliko Goo (Treas). Two kumu liaisons are Kumu Lei and Kumu Nico. Ho`olauna event may be in November. It will be a way to provide special support to secondary parents.
- H. Board Development – Kimo reported that potential board member Frances Dinnan declined due to other obligations. Also, our by-laws do not allow staff (Namomi) to hold officer positions. We will restructure as follows: Leilehua will serve as VP (instead of Namomi); Kimo will serve as Secretary (in place of Leilehua). Jewel and Ray will remain as President and Treasurer, respectively.

VII. Other – No reports.

VIII. Unfinished Business – No reports.

IX. New/Other Business

A. Cultural Practices Committee

- 1. **MOTION:** by Kimo, second by Ray, to create an Independent Advisory Cultural Committee to approve guidelines for Independent Advisory Cultural Practices Committee to follow in its review. Motion approved unanimously.
- 2. **MOTION:** by Lou, second by Kimo, to approve wording regarding Kawaikini's Cultural Practice for dissemination to parents, students, staff, & other members of school community.

X. Adjournment - 7:08.

Next Governing Board Meeting: Tuesday, October 18, 2016

Halawai Kipa Kula Thursday, October 20, 2016.