

**Minutes for
KAWAIKINI GOVERNING BOARD MEETING**

Date/Time: Thursday, February 16, 2017, 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

I. Meeting Call to Order – 5:08pm

- a. Voting members in attendance: Jewel Rapozo (President), Leilehua Rivera (Vice President), Kimo Perry (Secretary), Ray Blouin (Treasurer), Nāmomi McCorriston.
- b. Non-voting members in attendance: Kaleimakamae Ka’auwai (Executive Director).
- c. Members excused: Lou Nishida.
- d. Others in attendance (guests): Juli Arruda, Amy Smith, Robin Obrero, Keahi Obrero, Lei’ilima Rapozo, Roxanne Carvalho.

II. Adoption of Agenda

MOTION: by Ray (second by Nāmomi) to adopt the agenda. Motion passed unanimously.

III. Minutes of January 19, 2017

MOTION: by Kimo (second by Nāmomi) to approve the minutes of January 19, 2017 GB meeting. Motion passed unanimously.

IV. Officers Reports

- A. President – Jewel reported that we received notification from the Charter School Commission that our charter application was approved for four years. Term is from July 1, 2017 to June 30, 2021.
- B. Treasurer – Kahu reported on the fiscal statements. Current enrollment is 149 students. He highlighted various expenses impacting the budget. We are still ahead of projected budget for the year.

MOTION: by Ray (second by Kimo) to approve the financial reports. Motion passed unanimously.

V. Administrative Reports

- A. Executive Director – Kahu’s written report was presented. In addition he highlighted a few things:
 1. The accreditation mid-term visit is upcoming on April 7; one or two people from the initial visit will also be there. We are working with the faculty and staff to be familiar with the report.
 2. Tomorrow evening the teachers of Kawaikini are hosting Po ‘Olelo Hawai’i at Choi’s. Invitations to the informal event are being extended to teachers at other schools.

3. There are a lot of legislative bills concerning charter schools. He will forward more of these out to the community as they come up so they can provide testimony.

Ray asked about the language event and whether it would be alcohol-free. Kahu said it would not. Ray suggested that for liability purposes there should be some statement regarding designated drivers and in the future make sure the GB is notified of any school-sponsored event where alcohol will be present. Nāmomi clarified that the event is after hours and is not an officially sponsored Kawaikini event. Ray suggested that this still needs to be overseen due to possible liability.

- B. Academic Director – ‘Alohilani submitted her written report.
- C. Other Staff reports – No reports by other staff.

MOTION: by Nāmomi (second by Ray) to accept all administrative reports.
Motion passed unanimously.

VI. Committee Reports

- A. Education Curriculum – Nāmomi referred to the administrators’ reports. She also reported that the teachers are making progress on their scope and sequence curriculum under the guidance of KS. Also the teachers have received professional development on Achieve 3000. Teachers are also collaborating on goals for accreditation.
- B. Facilities – Jewel reported that the gates project is almost complete, and they’re installing the gates tomorrow. They’ll paint the fire lane a bit later. Kimo gave a report on the CIP request which is pending legislative consideration.
- C. Fundraising Development - No report.
- D. Finance & Audit – No report.
- E. Communications – No report.
- F. Human Resources
 1. Executive Director search – Kimo reported that the application deadline for the ED position has closed. Interviews of short list applications were held and will be discussed in Executive Session.
- G. Parent Relations – Nāmomi reported that the PK event is in planning. Na Hulu Makua has supported some teachers for off-island trips. 3/4 Grades are

searching for funding for their own trips. Next NHM meeting will be in the first week of March.

H. Board Development

1. Strategic Retreat – Jewel reported that next week Friday and Saturday will be the annual Strategic Retreat. First session will be Friday night, then Saturday morning by 6:45 for Sunrise. The first Strategic Retreat session on Saturday will be at 8:00am.
2. Associate Members – Jewel welcomed the Associate Members. Kimo gave an overview of the Associate Members. **MOTION:** by Ray (second by Kimo) to approve Associate Members Amy Smith, Keahi Obrero, Robin Obrero, Roxy Carvalho, and Lei'ilima Rapozo. Motion approved unanimously.

VII. Unfinished Business

- A. 2017-2018 School Calendar – **MOTION:** by Ray (second by Nāmomi) to ratify the 2017-2018 School Calendar. Motion approved unanimously.
- B. Protocol Review Committee
Kimo reported that the Protocol Review Committee met to review specific protocols at the school. The committee prepared recommendations on specific protocols. **MOTION:** by Ray (second by Nāmomi) to approve the recommendations of the Protocol Review Committee. Motion approved unanimously.

VIII. New Business

- A. Jewel stated that the next meetings will be on the first and third Thursdays. Associate Members will be included in all invitations.

EXECUTIVE SESSION:

- a. **MOTION:** by Ray (second by Leilehua) to enter Executive Session. Motion approved unanimously. Executive Session entered at 6:35.
- b. **MOTION:** by Kimo (second by Nāmomi) to reconvene the Governing Board meeting. No Board actions were taken in Executive Session. Motion approved unanimously. Meeting reconvened at 7:23.

IX. Adjournment.

MOTION: by Nāmomi (second by Kimo) to adjourn. Motion passed unanimously. Meeting adjourned at 7:25 pm.