

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, November 16, 2017, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:12pm
 - A. Voting Members in attendance: Leilima Rapozo (President), Leilehua Rivera (Vice President), Ray Blouin (Treasurer), Larie Manutai (Secretary); Roxanne Carvalho.
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director).
 - C. Members excused: Lou Nishida, Caroline Victorino, Namomi McCorriston.
 - D. Others in Attendance: Terri Russell (Staff); Kimo Perry (GB Facilitator).

- II. Adoption of Agenda

MOTION: by Ray (second by Roxy) to adopt the agenda. Motion passed unanimously.

- III. Minutes of October 26, 2017

MOTION: by Ray (second by Leilehua) to approve the minutes with the correction of adding the Treasurer's comments from the previous meeting to be added. Motion passed unanimously.

- IV. Officer's Reports
 - A. President's Report - None.
 - B. Treasurer's Report - None.

- V. Administrative Reports
 - A. Executive Director's Report
 1. Printed report was distributed. ED has hired a FT Kumu Kokua Dionne Waiulu Fernandez, working with Grades 3 & 4. ED reported on the current enrollment, and gave an update on the Multipurpose building.
 2. **MOTION:** by Leilehua (second by Roxy) to ratify the hiring of Dionne Fernandez. Motion passed unanimously.
 - B. Administrative Director's Report
 1. Kumu Rogers held a parent meeting on Wednesday, November 15, 2017, regarding the Polynesian Voyaging and Navigation class in the coming Spring (Jan-May 2018).
 - C. Other Staff Reports

- VI. Committee Reports
 - A. Education/Curriculum - No changes
 - B. Facilities- No Report
 - C. Resource Development - No Report
 - D. Finance & Audit

1. Changes due to consolidation of classes at the kindergarten level will be reflected in the November 2017 financial report.
 2. **MOTION:** by Leilehua (second by Larie) accept the financial report with the following changes: adjust the "Reserve for Economic Uncertainty" to 5K, and the "Facilities Reserve" to \$15K. Motion passed unanimously.
 3. Reported that the current finance report is the most efficient way of reporting the finances.
- E. Communications
1. **MOTION:** by Ray (second Roxy) to move forward with the Epi Center. Motion passed unanimously.
- F. Human Resource - Review the ED evaluation and it will be sent out to the ED shortly.
- G. Parent Relations - 2012 Wishlist is pending update.
- H. Board Development - No new prospects.

VII. Other Reports and Updates

VIII. Unfinished Business

- A. Ten Year Commemoration Plans - In progress.

IX. New/Other Business

X. Adjournment

- A. Motion by Larie (second Leilehua) to adjourn. Motion passed unanimously. Meeting adjourned at 7:15pm.

Next Governing Board Working Meeting: Thursday, December 7, 2017

Next Governing Board Meeting: Thursday, December 21, 2017 at Hukilau Lanai

Minutes submitted by:

Larie Manutai
GB Secretary