

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, February 15, 2018, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:07pm
 - A. Voting Members in attendance: Leilima Rapozo (President), Leilehua Rivera (Vice President), Larie Manutai (Secretary); Roxanne Carvalho (Treasurer); Lou Nishida; Namomi McCorriston, Faith Burgess
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director); Kimo Perry (Facilitator).
 - C. Members excused:, Caroline Victorino
 - D. Others in Attendance: Not Applicable

- II. Adoption of Agenda

MOTION: by Leilehua Rivera (second by NamomiMcCorriston) to adopt the agenda. Motion passed unanimously.

- III. Minutes of January 18, 2018

MOTION: by Larie Manutai (second by Namomi McCorriston) to approve the minutes. Motion passed unanimously.

- IV. Officer's Reports
 - A. President's Report - Leilima Rapozo reported that school met about emergency preparedness and is currently getting a plan in place.
 - B. Treasurer's Report - Roxy Carvalho offered the Financial Report.
 - C. **MOTION:** by Roxy Carvalho (second by Larie Manutai) to accept the Financial Report. Motion passed unanimously.

- V. Administrative Reports
 - A. Executive Director's Report
 1. ED reported that The Charter School Commission will be visiting Kauai on February 22 for the community input session. ED is reviewing the HSTA Supplemental Agreement, and will send to the GB for review. ED and staff are currently working on the Title I paperwork. ED reported that they are working on the Hulili program.
 - B. Administrative Director's Report
 1. Report was submitted to the GB.
 - C. Other Staff Reports - Papa Ekolu Eha leaves for trip to Maui next month.
 - D. **MOTION:** by Namomi McCorriston (second by Lou Nishida) to accept all administrative reports. Motion passed unanimously.

- VI. Committee Reports

- A. Education/Curriculum - Hulili Program
 - 1. Namomi reported on the Hulili Program concept and provided GB with a write-up about the program.
 - 2. **MOTION:** by Leialoha Rivera (second by Roxy Carvalho) to accept the Hulili Program proposal to be implemented in the SY18-19. Motion passed unanimously.
- B. Facilities -
 - 1. Lou reported that they are currently working on a Maintenance Schedule to include monthly, quarterly, and annual maintenance action items.
 - 2. Lou reported that they had the GB Specialty meeting to discuss fundraising and community service opportunities.
- C. Resource Development - No report.
- D. Finance & Audit - No further report.
- E. Communications -
 - 1. Faith reported that she attended the Epicenter training. Faith suggested that Google Drive may be a more sustainable tool to meet the GB needs.
- F. Human Resource -
 - 1. Larie reported that the committee has received the ED Evaluation.m
 - 2. **MOTION:** by Larie Manutai (second by Roxy Carvalho) to ratify the Academic Director position description. Motion passed unanimously.
- G. Parent Relations - No report.
- H. Board Development -
 - 1. **MOTION:** by Lou Nishida (second by Larie Manutai) to approve the GB Performance Benchmarks. Motion passed unanimously.

VII. Other Reports and Updates - None

VIII. Unfinished Business

- A. Ten Year Commemoration Plans - 10 Year Celebration will be combined with La Hoike'ike. Larie and Leilehua will liaise with Na Hulu Makua regarding assignments.

IX. New/Other Business

- A. **MOTION:** by Roxy Carvalho (second by Lou Nishida) to approve the 2018-2019 SY Calendar. Motion passed unanimously.

X. Adjournment

- A. Motion by Lou Nishida (second by Leilehua Rivera) to adjourn. Motion passed unanimously. Meeting adjourned at 6:56pm.

Next Governing Board Meeting: Thursday, March 15, 2018

Next Governing Board Working Meeting: Thursday, March 1, 2018

Minutes submitted by:

Larie Manutai
GB Secretary