

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, May 17, 2018, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

I. Meeting Called to Order at 5:05pm

- A. Voting Members in attendance: Leilehua Rivera (Vice President), Larie Manutai (Secretary); Roxanne Carvalho (Treasurer); Namomi McCorriston; Lou Nishida; Faith Burgess; Lorna Cummings Poe
- B. Non-Voting Members in Attendance: Kimo Perry (Board Facilitator).
- C. Members excused: Leilima Rapozo (President)
- D. Others in Attendance: None.

II. Adoption of Agenda

MOTION: by Larie Manutai (second by Lou Nishida) to adopt the agenda as amended to include 2 applications for new governing board members. Motion passed unanimously.

Leilima Rapozo acknowledged 'Alohilani Rogers for her years of service not just in her role as Academic Director, but also over the years in helping Kawaikini to become what it is. The GB appreciates her efforts and wishes her the best in her new role at the school upon her resignation as Academic Director.

III. Minutes of April 19, 2018

MOTION: by Namomi McCorriston (second by Lou Nishida) to approve the minutes of the governing board meeting including the Executive session minutes, provided to each board member separately. Motion passed unanimously.

IV. Officer's Reports

- A. President's Report - None offered
- B. Treasurer's Report - Roxy also presented the Treasurer's Report and reviewed the 2017-2018 YTD Budget and Forecast.

MOTION: by Larie Manutai (second by Namomi McCorriston) to accept the Treasurer's Report. Motion passed unanimously.

V. Administrative Reports

- A. Executive Director's Report - Written report was submitted to the GB.
- B. Academic Director's Report - Written report was submitted to the GB.
MOTION: by Lou Nishida (second by Larie Manutai) to accept the ED's report and AD's report. Motion passed unanimously.
- C. Other Staff Reports - None offered

VI. Committee Reports

- A. Education/Curriculum - Namomi reported that yesterday the school had its Aha Na'auao academic presentations, displaying all the students' work and student presentations. It was very good. These teachers are proposing doing a week-long conference so everyone can see each grade's presentations. Namomi suggested that the GB be added to the Kawaikini internal calendar so that they can be aware of the various school events.
- B. Facilities - Lou Nishida reported that the committee prepared a draft of the Facilities Preventive Maintenance Plan. They've also identified priority projects for this summer and next fall. This includes immediate priorities for summer: cutting trees, patch holes in the road after the rain, cleaning the pv systems, fix the drainage in the culvert. It also includes six priorities for next year. The final plan will be approved at the next meeting.
- C. Resource Development - No report.
- D. Finance & Audit - Roxy Carvalho presented the proposed operating budget for the 2018-2019 School Year.
 - 1. **MOTION:** by Lou Nishida (second by Namomi McCorriston) to approve the 2018-2019 Operating Budget. Motion passed unanimously.
- E. Communications - No report.
- F. Human Resource -
 - 1. Ratification of Cultural Education Specialist position description
MOTION: by Lou Nishida (second by Namomi McCorriston) to ratify the Job Description of the Cultural Education Specialist. Motion passed unanimously.
 - 2. Approval of hiring to Cultural Education Specialist position: Alohilani Rodgers
MOTION: by Lou Nishida (second by Namomi McCorriston) to approve the hiring of Alohilani Rodgers to the Cultural Education Specialist. Motion passed unanimously.
- G. Parent Relations - Leilehua Rivera reported that Na Hulu Makua will share their google drive information with the GB, so that all information can be saved and shared in 1 drive. Leilehua also gave a report on Na Hulu Makua's plans for the La Hoikeike.
- H. Board Development - The board received 2 applications for new governing board members.
 - 1. **Motion:** by Namomi McCorriston (second by Leilehua Rivera) to accept the application Jaclyn Kaina for a 3 year term to begin on July 2018. Motion passed unanimously.
 - 2. **Motion:** by Lou Nishida (by Namomi McCorriston) to accept the application of Teri Russell for a 3 year term to begin on July 2018. Motion passed unanimously.

VII. Other Reports and Updates - None.

VIII. Unfinished Business - None.

IX. New/Other Business -

- A. Lou reported the 8/16-8/19/18 will be the Kauai County Farm Bureau Fair.

X. Adjournment

- A. **MOTION:** by Lou Nishida (second by Larie Manutai) to adjourn. Motion passed unanimously. Meeting adjourned at 6:35 pm.

Next Governing Board Meeting: Thursday, June 21, 2018

Next Governing Board Working Meeting: Thursday, June 7, 2018

Minutes submitted by:

Larie Manutai
GB Secretary