

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, March 21, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:08pm
 - A. Voting Members in attendance: Leilima Rapozo (President); Roxy Carvalho (Treasurer); Faith Burgess; Jackie Kaina; Kuulei Hamberg.
 - B. Non-Voting Members in Attendance: Kimo Perry (Board Facilitator).
 - C. Members excused: Larie Manutai (Secretary); Kealoha Enrique.

- II. Adoption of Agenda

MOTION: by Kuulei Hamberg (second by Jackie Kaina) to adopt the agenda as submitted. Motion passed unanimously.

- III. Minutes of Previous Meetings
 - A. February 21, 2019: Minutes were not yet submitted. Will be submitted at the next work meeting on April 4, 2019 for approval and ratification.

- IV. Officer's Reports
 - A. President's Report - offered by Governing Board President Leilima Rapozo.
 - B. Treasurer's Report - Presented by Governing Board Treasurer Roxy Carvalho.

MOTION: by Roxy Carvalho (second by Jackie Kaina) to accept the Financial Report. Motion passed unanimously.

- V. Administrative Reports
 - A. Executive Director's Report - A written report was submitted. Highlights included an update on the purchase of a new bus, completion of Title I, the completion of the intercom installation, the draft of the Piko Pavillion, and an update to the accreditation timeline.
 - B. Academic Director's Report - A written report was submitted.

MOTION: by Kuulei Hamberg (second by Jackie Kaina) to ratify the administrative purchase of a new school bus. Motion passed unanimously.
 - C. Other Staff Reports - None offered

MOTION: by Roxy Carvalho (second by Kuulei Hamberg) to accept all administrative reports. Motion passed unanimously.

- VI. Committee Reports
 - A. Education/Curriculum - A written report was submitted and next committee meeting is schedule for 3/29/2019 at 4pm.
 - B. Facilities - A written report was submitted.
 - C. Resource Development - Committee is working on a draft resource development plan.

- D. Finance & Audit - A written report was submitted. Committee reported that they will start using a simplified budget form.
- E. Communications - No report offered.
- F. Human Resource - No report offered.
- G. Parent Relations - An update was offered on Na Hulu Makua.
- H. Board Development - An update was offered on applications, and reports have been uploaded.

VII. Other Reports and Updates

- A. Strategic Retreat - Report was uploaded.

VIII. Unfinished Business - None.

IX. New/Other Business - None.

X. Adjournment

- A. **MOTION:** to adjourn. Motion passed unanimously. Meeting adjourned at 5:51 pm.

Next Governing Board Meeting: Thursday, April 18, 2019

Next Governing Board Working Meeting: Thursday, April 4, 2019

Minutes submitted by:

Larie Manutai

Governing Board Secretary