

Minutes for  
KAWAIKINI GOVERNING BOARD MEETING

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Date/Time: Thursday, May 16, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

I. Meeting Called to Order at 5:10pm

- A. Voting Members in attendance: Leilima Rapozo (President); Larie Manutai (Secretary); Faith Burgess; Jackie Kaina; Kuulei Hamberg; Kealoha Enrique; Noe Haumea (New Board Member)
- B. Non-Voting Members in Attendance: Kimo Perry; Terry Russell (School Operations Director); Mark Weinberg (National Charter Schools Institute); Margaret Lin (National Charter Schools Institute) .
- C. Members excused: Lou Nishida (Vice President); Roxanne Carvalho (Treasurer); Rayana Waiamau (New Board Member).

II. Adoption of Agenda

Board President revised the agenda to accommodate the approval of 2 applications for new board members.

**MOTION:** by Larie Manutai (second by Jackie Kaina) to adopt the amended agenda. Motion passed unanimously.

III. Minutes of Previous Meetings

- A. March 21, 2019: Minutes are not yet ready for approval. Minutes will be submitted via email for approval, and ratified by the next meeting, but uploaded to the website as soon as is practicable.
- B. February 21, 2019: Minutes for the February Governing Board meeting were presented at a specially called executive session meeting called on May 5, 2019. Minutes were approved, ratified and sent to school administration to be uploaded to the school's website for publication.

IV. Officer's Reports

- A. President's Report - Included an introduction of special visitors from the National Charter Schools Institute who are helping charter school governing boards get training.
- B. Treasurer's Report - Presented by Terry Russell, School Operation's Director. An overview which included the highlights for April 2019 was given. Ms. Russell also reviewed the proposed budget for the 2019-2020 School year.  
**MOTION:** by Larie Manutai (second by Kuulei Hamberg) to accept the Financial Report. Motion passed unanimously.

V. Administrative Reports

- A. Executive Director's Report - A written report was submitted to the Governing Board. Academic Director Namomi McCorrison gave the highlights which

included an update regarding the KIF fee, La Hoikeike, and the upcoming graduation.

- B. Academic Director's Report - Written report was submitted to the Governing Board. The Academic Director's highlights included an update on State Assessments, the upcoming Ke Ala Hulili Summer program, and the proposed changes to the Kawaikini High School Requirements.

**MOTION:** by Kuulei Hamberg (second by Jackie Kaina) to accept the Administrative reports. Motion passed unanimously.

- C. Other Staff Reports - None offered

#### VI. Committee Reports

- A. Education/Curriculum - No report offered.

- B. Facilities - Committee stated that a meeting is scheduled.

- C. Resource Development - An update was given regarding legislative funding.

- D. Finance & Audit - No further report offered.

**MOTION:** by Kuulei Hamberg (second by Larie Manutai) to approve the proposed Policy on Reserve For Economic Uncertainty. Motion passed unanimously.

**MOTION:** by Jackie Kaina (second by Kuulei Hamberg) to approve the proposed Policy on Reallocation Between Expense Categories. Motion passed unanimously.

- E. Communications - Report submitted by Committee Chair Faith Burgess.

Report included a survey regarding school communication to be reviewed at the upcoming Governing Board Working Meeting

- F. Human Resource - No report offered.

- G. Parent Relations

- H. Board Development - 2 applications for the governing board were submitted. Debbie Berg also expressed interest in an associate board member position.

**MOTION:** by Kuulei Hamberg (second by Jackie Kaina) to approve the application of Noe Haumea as a new governing Board member. Motion passed unanimously.

**MOTION:** by Kuulei Hamberg (second by Jackie Kaina) to approve the application of Rayana Waiamau as a new governing Board member. Motion passed unanimously.

- I. Board Development - No report offered.

#### VII. Other Reports and Updates - None.

#### VIII. Unfinished Business - None.

#### IX. New/Other Business -

- A. School administration to send our formal invitations to the Governing Board and community partners for the upcoming La Hoikeike.

#### X. Adjournment

- A. **MOTION:** by Kuulei Hamberg (second by Jackie Kaina) to adjourn. Motion passed unanimously. Meeting adjourned at 6:06 pm.

Next Governing Board Meeting: Thursday, June 20, 2019

Next Governing Board Working Meeting: Thursday, June 6, 2019

Minutes submitted by:

Larie Manutai  
Governing Board Secretary