

Minutes for  
KAWAIKINI GOVERNING BOARD MEETING

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Date/Time: Thursday, June 20, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:13pm
  - A. Voting Members in attendance: Leilima Rapozo (President); Roxy Carvalho (Treasurer); Larie Manutai (Secretary); Faith Burgess; Kuulei Hamberg, Kealoha Enrique
  - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Kimo Perry (Board Facilitator).
  - C. Members excused: Lou Nishida (Vice President).
  - D. Others in Attendance: Noe Haumea, Keani Mayer, Ilima Hose, Wahineu'i Waiamau.
  
- II. Adoption of Agenda

**MOTION:** by Faith Burgess (second by Kuulei Hamberg) to adopt the agenda as submitted. Motion passed unanimously.
  
- III. Approval of Minutes

**MOTION:** by Kuulei Hamberg (second by Faith Burgess) to approve the minutes of the March 21, 2019 governing board meeting. Motion passed unanimously.

**MOTION:** by Kuulei Hamberg (second by Kealoha Enrique) to approve the minutes of the May 16, 2019 governing board meeting. Motion passed unanimously.
  
- IV. Officer's Reports
  - A. President's Report -
  - B. Treasurer's Report - Treasurer's Report was given by Treasurer, Roxy Carvalho. Also reviewed the proposed budget for the 2019-2020.

**MOTION:** by Roxy Carvalho (second by Kuulei Hamberg) to accept the Treasurer's Report. Motion passed unanimously.

**MOTION:** by Larie Manutai (second by Kuulei Hamberg) to approve Building and Grounds Worker position. Motion passed unanimously.

**MOTION:** by Roxy Carvalho (second by Kuulei Hamberg) to approve the Operating budget for the 2019-2020 school year. Motion passed unanimously.
  
- V. Administrative Reports
  - A. Executive Director's Report - ED gave a report of the highlights. Written report was submitted to the GB.

**MOTION:** by Kuulei Hamberg (second by Roxy Carvalho) to accept the ED's report and AD's report. Motion passed unanimously.

**MOTION:** by Kealoha Enrique (second Larie Manutai) to ratify the hiring of Samantha Kawehi Pa as the Secondary Hawaiian Language Arts teacher. Motion passed unanimously.

**MOTION:** by Kealoha Enrique (second by Terri Russell) to ratify the hiring of Devi Berg as the Student Services Coordinator/Academic Coach. Motion passed unanimously.

**MOTION:** by Kealoha Enrique(second by Terri Russell) to ratify the hiring of Kawailehua Hamberg as the Elementary Lead teacher. Motion passed unanimously.

**MOTION:** by Roxy Carvalho (second by Kuulei Hamberg) to move banks from First Hawaiian to Central Pacific Bank. Motion passed unanimously.

- B. Academic Director’s Report - Written report was submitted to the GB.
- C. Other Staff Reports - None offered

VI. Committee Reports

A. Education/Curriculum - No report.

- 1. **MOTION:** by Kealoha Enrique (second by Larie Manutai) to approve the Revised Credit Requirements. Motion passed unanimously.
  - a) Kawaikini Graduation Requirements as of SY 2019-2020

Course	Credit
English	4
Social Studies	4
Math	3
Science	3
Languages/CTE/Fine Arts <ul style="list-style-type: none"> <li>• Olelo Hawaii (4)</li> <li>• Manokalanipo (3)</li> <li>• Sr. Project (1)</li> <li>• Fine Arts/Kapa (1)</li> </ul>	9
Physical Education	1
Health	0.5
Personal Transition Plan	0.5
<b>Total</b>	<b>25</b>

- B. Facilities - Jessell reported that the Pavillion is set for completion on Aug. 31 2019.
- C. Resource Development - Kimo reported that they will be meeting with Kamehameha Schools in the coming week.
- D. Finance & Audit - No further report.
- E. Communications - No report.

- F. Human Resource - No report.
- G. Parent Relations - Faith reported that she met with Nahulu Makua regarding the Kauai Farm Fair.
- H. Board Development -
  - MOTION:** by Larie Manutai (second by Roxy Carvalho) to approve election of the Governing Board Officer for 2019-2020 with Kuulei Hamberg as the President, Kealoha Enrique as the Vice President, Roxy Carvalho as the Treasurer, and Larie Manuta as Secretary. Motion passed unanimously.
  - MOTION:** by Larie Manutai (second by Faith Burgess) to approve Kuulei Hamberg, Roxy Carvalho, Terri Russell, Jessell Tanaka, and Namomi McCorrison as bank signatories for Kawaikini to Central Pacific Bank. Motion passed unanimously.
  - MOTION:** by Larie Manutai (second by Kuulei Hamberg) to approve the 2019-2020 Governing Board meeting schedule. Motion passed unanimously.

VII. Other Reports and Updates - Discussion regarding the mission and vision of the school and alignment throughout school curriculum.

A. Meeting to discuss the July 12, 2019 at

VIII. Unfinished Business - None.

**MOTION:** by Faith Burgess (second by Kuulei Hamberg) to go into executive session. Motion passed unanimously.

Executive Session began at 6:56pm.

Executive Session ended and Governing Board meeting resumed at 7:37pm.

IX. New/Other Business -

**MOTION:** by Kealoha Enrique (second by Kuulei Hamberg) to approve the application of Ilima Hose for membership as a non-voting 1 year Associate Governing Board member. Motion passed unanimously.

**MOTION:** by Roxy Carvalho (second by Kuulei Hamberg) to approve the application of Keani Mayer for membership as a non-voting 1 year Associate Governing Board member. Motion passed unanimously.

X. Adjournment

A. **MOTION:** by Roxy Carvalho (second by Larie Manutai) to adjourn. Motion passed unanimously. Meeting adjourned at 7:50 pm.

Next Governing Board Meeting: Thursday, July 18, 2019 @ 5-7pm

Discussion regarding Mission and Vision of the School: Friday, July 12, 2019 @ 5-7pm

Next Governing Board Working Meeting: Monday, July 8, 2019 @ 4:30-7pm

Minutes submitted by:

Larie Manutai  
Governing Board Secretary