

Minutes for  
KAWAIKINI GOVERNING BOARD MEETING

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Date/Time: Thursday, July 18, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:10 pm
  - A. Voting Members in attendance: Kuulei Hamberg (President); Kealoha Enrique (Vice President) Roxy Carvalho (Treasurer); Larie Manutai (Secretary); Jackie Kaina; Wahineu'i Waiamau, .
  - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Ilima Hose; Keani Mayer.
  - C. Members excused: Faith Burgess; Noe Haumea.
  
- II. Adoption of Agenda

**MOTION:** by Jackie Kaina (second by Larie Manutai) to adopt the agenda as submitted. Motion passed unanimously.
  
- III. Minutes of June 20, 2019

**MOTION:** by Larie Manutai (second by Jackie Kaina) to approve the amended minutes of the June 20, 2019 governing board meeting. Motion passed unanimously.
  
- IV. Officer's Reports
  - A. President's Report - Mahalo for the attendance at the Halawai on 7/12/2019.
  - B. Treasurer's Report - Roxy Carvalho offered a report of the highlights, and submitted a budget report for board members to view.

**MOTION:** by Roxy Carvalho (second by Larie Manutai) to accept the Financial Report. Motion passed unanimously.
  
- V. Administrative Reports
  - A. Executive Director's Report - Executive Director Tanaka's report covered the highlights which included an update on school lunch and some new initiatives regarding Sr. Capstone projects.
  - B. Academic Director's Report - Written report was submitted to the GB.

**MOTION:** by Roxy Carvalho (second by Jackie Kaina) to accept the Administrative reports. Motion passed unanimously.
  - C. Other Staff Reports - None offered
  
- VI. Committee Reports
  - A. Education/Curriculum - No report offered.
  - B. Facilities - Report submitted. Facilities Committee and Board Development Committee will organize a Mahalo event to thank the volunteers who are working on creating the Piko. Kealoha Enrique made a donation to purchase the cake. Roxy Carvalho will contact Peleke to facilitate the event.

**MOTION:** by Jackie Kaina (second by Larie Manutai) to support a Mahalo event for the piko. Motion passed unanimously.

**MOTION:** by Jackie Kaina (second by Larie Manutai) to approve a budget of \$300 for the Mahalo event for the piko. Motion passed unanimously.

Jessell reported that the school is looking to work with a contractor on

C. Resource Development - No report offered.  
D. Finance & Audit - Roxy Carvalho reported that they are adding a goal to look into a new auditor. The auditor is scheduled to come in August 2019.

E. Communications - No report offered.

F. Human Resource - No report offered.

Jessell working with Attorney General and

G. Parent Relations - Report submitted. Na Hulu Makua scheduled a training date for 7/30/2019. Meeting dates for the 2019-2020 school year will be held every first Tuesday.

**MOTION:** by Kuulei Hamberg (second by Roxy Carvalho) to accept the 2019-2020 Ohana Handbook. Motion passed unanimously.

H. Board Development - Report submitted. Committees will be submitting goals at the August GB working meeting. At the September working meeting, the committees will commence work on the

VII. Other Reports and Updates - None.

VIII. Unfinished Business - None.

IX. New/Other Business - None.

X. Adjournment

A. **MOTION:** by Jackie Kaina (second by Larie Manutai) to adjourn. Motion passed unanimously. Meeting adjourned at 6:20 pm.

Next Governing Board Meeting: Thursday, August 15, 2019

Next Governing Board Working Meeting: Thursday, August 1, 2019

Minutes submitted by:

Larie Manutai

Governing Board Secretary