

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday December 19, 2019, 5:12 pm

Location: Kawaikini NCPCS Campus – Hale Akamai Bldg.

- I. Meeting called to Order at 5:12pm by President Kuulei Hamberg.
 - A. Voting Members in attendance: Kuulei Hamberg (President); Kealoha Enrique (Vice President); Roxy Carvalho (Treasurer); Faith Burgess, Wahineu'I Waiamau.
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director and Donna Therrien (Charter Commission Liaison).
 - C. Members Excused or Absent: Jackie Kaina, Larie Manutai (Secretary), Noe Haumea and Devi Berg.

- II. Adoption of Agenda for Dec 19, 2019 Meeting
MOTION to Approve Agenda as submitted by Kealoha Enrique, second by Roxy Carvalho. Motion carried.

- III. Minutes of October 24, 2019 were deferred to January 2020 Regular Meeting due to not being posted yet.
MOTION to Approve Minutes of November 21, 2019 made by Roxy Carvalho, SECOND by Faith Burgess with the addition of December 19, 2019 being added to Section IV: OFFICER'S REPORTS for Financial Reports to be approved.
Motion Carried.

- IV. Officers Reports
 - A. President's Report – Welcome and thank you all for attending.
 - B. Treasurer's Report – Roxy Carvalho moved to accept report of October 24, 2019 as distributed, Second by Kealoha Enrique. Motion Carried.
Roxy Carvalho moved to accept report of November 21, 2019 as distributed., Second by Kealoha Enrique, Motion Carried.

- V. Administrative Reports:
 - A. Executive Director's Report – Kumu Lei Wann will be leaving Kawaikini effective Dec 31, 2019. Kumu Kawehi will be moving positions and Kanoa Meyer will be hired for the remainder of the year for the Secondary School. She also reported that effective January 7, 2020 DOE & BOE teachers will be getting a Supplemental raise which does not include Hawaiian Emersion teachers in Charter Schools. For Kawaikini, that includes 4 Certified and a half position Sped Kumu. Jessell will submit a teachers proposal for funding as we do not think this fair at all to our Kumu and any others who are in the same Union as the DOE & BOE teachers. They should have all gotten the raise. She will also submit a letter of explanation to our Kumu to be approved/ratified at the January 2, 2020 meeting. As we are always in support

of our Kumu, we will be working on securing, temporarily, the funding differential for our kumu for the balance of this school year.
MOTION to accept admin reports made by Roxy Carvalho and SECOND by Kealoha Enrique. Motion Carried.

VI. Committee Reports

- A. Education/Curriculum – None
- B. Facilities – None
- C. Resource Development – None
- D. Finance & Audit – Donna Therrien clarified the question about wording in the auditors report brought up in October regarding who is responsible for negative findings once we accept the Auditors Report. We as the Governing Board accept the Auditors Report and the Commission reviews it as well. So if anything is not right, in this case, they are the last responsible party.
- E. Communication – Kimo will help write a letter of support to the Legislature regarding “Rights to Equal Pay” which of course means for our Kumu here at Kawaikini as well. He will circulate it for all to add or delete and once approved, Jessell will forward to the “Powers that Be”.
- F. Human Resources – Jessell asked for ratification of hiring Kanoa Meyer as the Part Time Secondary 9 – 12 grade Hawaiian Language Kumu thru June 2020. MOTION made by Faith Burgess with a SECOND by Kealoha Enrique to approve/ratify the hiring of Kumu Kanoa Meyer. Motion Carried.
- G. Parent Relations – Kuulei reported that NHM had their Board Training with 3 GB members present as well. Look forward to Literacy Night and Hawaiian Language Night in February 2020.
- H. Board Development – None

VII. Other Reports and Updates – None

VIII. Unfinished Business:

- A. SOS is in the shared google drive for review and comment. Meeting on January 2, 2020 at 5pm to streamline the report due to accreditation.
- B. Final Accreditation Report is due January 31, 2020. We will have a GB Meeting on 1/16/2020 to review 95% of the draft. And a special GB meeting on 1/30/2020 to Approve the Accreditation Self Study and then a working meeting if we need one. There will be no meeting on the first Thursday in February (1/30/2020 is taking the place of that meeting).

MOTION made by Kealoha Enrique, SECOND by Wahineu’i Waiamau to approve all unfinished business as presented. Motion Carried.

IX. New/Other Business:


- A. Update on floor vent repairs and injuries caused to a student? Policies being followed per ED.
- B. Floor vents being ordered and replaced, Due to the age of the building and no one to upkeep and maintain it, administration is looking into different materials to replace the vents. Waiting on arrival of those materials.

X. Adjournment:

Motion by Wahinneu'i Waiamau and SECOND by Roxy Carvalho to adjourn meeting. Motion Carried, meeting adjourned at 7:25pm.

Next Governing Board Meeting: Thursday January 30, 2020

Minutes Submitted by:


Faith Burgess
GB Member