

Ka Mo'olelo
NO KA HĀLĀWAI PAPA ALAKA'I O KAWAIKINI
Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, August 17, 2023 @5pm (HST)

Location: Kawaikini New Century Public Charter School

I. Meeting Called to Order at 5:05pm (HST)

Voting Members in attendance: Leimakana Ornellas, President; Kuulei Hamberg, Vice President;

Kalei Carvalho, Treasurer; Noe Haumea Non-Voting Members in attendance: Chadley

Schimmelfennig Members excused:

Jaclyn Kaina (named Leimakana Ornellas as proxy)

Others:

Zena Wetzel; Kawena Bagano

II. Adoption of Agenda

Noe Haumea moved to adopt the agenda as presented. The motion was seconded by Kalei Carvalho and passed unanimously.

III. Approval of Minutes

Leimakana Ornellas moved to approve the Minutes of June 15, 2023, as submitted. The motion was seconded by Kuulei Hamberg and passed unanimously.

IV. Officers Reports

a. President's Report

Leimakana Ornellas moved to accept the signed Charter Contract 4.0 between the State of Hawaii Charter Commission and Kawaikini New Century Public Charter School as presented. The motion was seconded by Kalei Carvalho and passed unanimously.

Leimakana Ornellas moved to approve the signing of the Data Sharing Agreement of the Hawaii Keiki PCS health program. The motion was seconded by Kuulei Hamberg and passed unanimously.

b. Financial Reports

Kalei Carvalho moved to approve all Financial Reports for the period of February 2023 through June 2023 as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.

V. Administrative Reports

a. Executive Director's Report

b. Academic Director's Report

c. Other Staff Reports

Kuulei Hamberg moved to accept all Administrative Reports as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.

VI. Committee Reports

- a. Education Committee
- b. Facilities Committee
- c. Resource Development Committee

Kalei Carvalho moved to approve the revision of Policy 4004A – Donations to the School which rescinds Policy 4004. The motion was seconded by Kuulei Hamberg and passed unanimously.

- d. Finance & Audit Committee

Kalei Carvalho moved to approve the revision of Policy 4003A – Procurement which rescinds Policy 4003. The motion was seconded by Leimakana Ornellas and passed unanimously.

Kalei Carvalho moved to approve the revision of Policy 4001A which rescinds Policy 4001. The motion was seconded by Noe Haumea and passed unanimously.

Kalei Carvalho moved to reserve \$2,000.00 for the Governing Board that was from a ku'i 'ai demonstration done for Kupu A'e and passed through Supporting the Language of Kauai. The motion was seconded by Leimakana Ornellas and passed unanimously.

Kalei Carvalho moved to approve signing the engagement letter for audit services with Jay Miyake, CPA, LLC to conduct the finance audit. The motion was seconded by Leimakana Ornellas and passed unanimously.

- e. Communications Committee
- f. Human Resources Committee

Kuulei Hamberg moved to accept the Teacher Evaluation Report spreadsheet demonstrating completion as required in the ED's evaluation as submitted. The motion was seconded by Noe Haumea and passed unanimously.

- g. Parent Relations Committee
- h. Board Development Committee

Leimakana Ornellas moved to accept the Governing Board applications of Zena Wetzel and Kawena Bagano and approve their Board membership. The motion was seconded by Noe Haumea and passed unanimously.

Leimakana Ornellas moved to nominate the following slate of officers for the 2023 – 2024 term:

President - Leimakana Ornellas

Treasurer - Kalei Carvalho

Secretary - Kuulei Hamberg

The motion was seconded by Kuulei Hamberg and passed unanimously.

Leimakana Ornellas moved to make the following changes to the Kawaikini NCPCS Central Pacific Bank account signature card:

Remove from Signature Card:

Jaclyn Kaina

Approved Signature Card:

Marissa L Ornellas

Roxanne K Carvalho

Chadley Schimmelfennig

Namomiokalani K McCorrison

Rachelle N Haumea

The motion was seconded by Kuulei Hamberg and passed unanimously.

i. Admissions & Student Selection Committee

VII. Other Reports and Updates

VIII. Unfinished Business

IX. New Business

X. Adjournment

There being no further business to discuss, Leimakana Ornellas move to adjourn the meeting at 6:44pm (HST). The motion was seconded by Kuulei Hamberg and passed unanimously.

Next Governing Board Meeting: September 21, 2023

Minutes prepared and submitted by:

Kuulei Hamberg, Secretary of the Board