

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, September 21, 2023 @5pm (HST)

Location: Kawaikini New Century Public Charter School

- I. Meeting Called to Order at 5:03 p.m. (HST)
Voting Members in attendance:
Leimakana Ornellas, President; Kalei Carvalho, Treasurer; Kuulei Hamberg, Secretary; Noe Haumea; Zena Wetzel

Non-Voting Members in attendance:
Chadley Schimmelfennig

Members excused:
Kawena Bagano

Others:
- II. Adoption of Agenda
Leimakana Ornellas moved to adopt the agenda as presented. The motion was seconded by Kuulei Hamberg and passed unanimously.
- III. Approval of Minutes
Kuulei Hamberg moved to approve the Minutes of August 17, 2023, as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.
- IV. Officers Reports
 - a. President's Report
 - b. Financial Reports**Kalei Carvalho moved to approve all Financial Reports for the period of July 2023 through August 2023 as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.**
- V. Administrative Reports
 - a. Executive Director's Report
 - b. Academic Director's Report
 - c. Other Staff Reports**Leimakana Ornellas moved to accept all Administrative Reports as submitted. The motion was seconded by Kalei Carvalho and passed unanimously.**
- VI. Committee Reports
 - a. Education Committee
 - b. Facilities Committee
 - c. Resource Development Committee

d. Finance & Audit Committee
Kalei Carvalho moved to accept the signed engagement letter for audit services with Jay Miyake, CPA, LLC. The motion was seconded by Noe Haumea and passed unanimously.

e. Communications Committee

f. Human Resources Committee

g. Parent Relations Committee

h. Board Development Committee

Leimakana Ornellas moved to approve the committee membership for the 2023 – 2024 term as follows:

Finance/Audit:

Chair – Kalei Carvalho; Vice Chair – Noe Haumea; Other – ‘Auli’i Herrod & Chad Schimmelfennig

Human Resources:

Chair – Leimakana Ornellas; Vice Chair – Kalei Carvalho; Other – Chad Schimmelfennig

Education/Curriculum:

Chair – Leimakana Ornellas; Vice Chair – Kawena Bagano; Other – Chad Schimmelfennig, Namomi McCorriston, Devi Berg

Facilities/Maintenance:

Chair – Zena Wetzel; Vice Chair – Noe Haumea; Other – Chad Schimmelfennig, Leilani Spencer (SLK)

Resource Development:

Chair – Kawena Bagano; Other – Chad Schimmelfennig, Leilani Spencer (SLK), Jessell Tanaka (SLK)

Communications:

Chair – Leimakana Ornellas; Vice Chair – Kalei Carvalho; Other – Keala Bristol

Parent Relations:

Chair – Noe Haumea; Vice Chair – Zena Wetzel; Other – Chad Schimmelfennig, Na Hulu Makua President

Board Development:

Chair – Leimakana Ornellas; Vice Chair – Kuulei Hamberg; Other – Kalei Carvalho

The motion was seconded by Kuulei Hamberg and passed unanimously.

i. Admissions & Student Selection Committee

VII. Other Reports and Updates

VIII. Unfinished Business

IX. New Business

X. Adjournment

There being no further business to discuss, Leimakana Ornellas move to adjourn the meeting at 6:25 p.m. (HST). The motion was seconded by Kuulei Hamberg and passed unanimously.

Next Governing Board Meeting: October 19, 2023

*Minutes prepared and submitted by:
Kuulei Hamberg, Secretary of the Board*