

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, January 20, 2022 @ 5:00 pm

Location: Via Zoom

- I. Meeting Called to Order at 5:11 pm
 - A. Voting Members in attendance: Ku‘ulei Hamberg (President), Wahineu‘i Waiamau (Secretary), Pomai Burkart, Leimakana Ornellas, Makana Reilly
 - B. Non-Voting Members in Attendance: Jessell Tanaka
 - C. Members excused: Larie Manutai (Vice President), Jackie Kaina (Treasurer), Noe Haumea, Devi Berg
 - D. Other: Kimo Perry (facilitator)

- II. Adoption of Agenda

MOTION: by Pomai Burkart (second by Makana Reilly) to adopt the agenda as amended. Discussion: Add the ratification of 2021 State of the School Report. Motion passed unanimously.

- III. Minutes of December 16, 2021

MOTION: by Wahineu‘i Waiamau (second by Makana Reilly) to approve the December 16, 2021 minutes. Motion passed unanimously.

- IV. Officer’s Reports
 - A. President’s Report - no report
 - B. Treasurer’s Report - no report; see submitted Finance & Audit Committee report for detail of postponement for December's financial report to allow incoming SOS to shadow the process.

- V. Administrative Reports
 - A. Executive Director’s Report - written report submitted; highlights included hiring of SOS, fee payment for participation in KIF sports, and updates on daily COVID response team meetings
 - B. Academic Director’s Report - written report submitted

MOTION: by Leimakana Ornellas (second by Pomai Burkart) to accept administrative reports for January 2021. Motion passed unanimously.
 - C. Other Staff Reports - no other staff reports

- VI. Committee Reports
 - A. Education/Curriculum - no report
 - B. Facilities - no report

- C. Resource Development - no report
- D. Finance & Audit- written report submitted
- E. Communications - written report submitted; proposed consideration - have a parent chair the Communications Committee or include a current communication committee chairs on parent communications (i.e. monthly newsletter).
- F. Human Resource - no report submitted

MOTION: by Wahineu‘i Waiamau (second by Makana Reilly) to move into Executive Session to discuss the ratification of the hiring of a new School Operations Supervisor. Discussion: Jessell and Kimo invited to join the Executive Session. Motion passed unanimously. Executive Session convened at 5:32 p.m.

MOTION: by Wahineu‘i Waiamau (second by Leimakana Ornellas) to reconvene the General Session. Motion passed unanimously. General Session resumes at 5:50 p.m.

MOTION: by Wahineu‘i Waiamau (second by Makana Reilly) to ratify the hiring of Wyatt Hurd as the School Operations Supervisor. Motion passed unanimously

- G. Parent Relations - written report submitted; request to administration to push out a corrected email address for Hui Ho‘oulu Alaka‘i interest, correct email will be included with upcoming one-call message.
- H. Board Development - no report submitted

MOTION: by Wahineu‘i Waiamau (second by Makana Reilly) to ratify the 2021 State of the School Report. Motion passed unanimously.

VII. Other Reports and Updates - no other reports

VIII. Unfinished Business - no unfinished business

IX. New/Other Business -

- A. School Year 2022-2023 Calendar

MOTION: by Makana Reilly (second by Pomai Burkart) to approve the School Year 2022 - 2023 Calendar. Motion passed unanimously.

- B. Upcoming Working Meeting Agenda - 2022-2023 Budget, ED Recruitment, and Strategic Planning

X. Adjournment

MOTION: by Wahineu‘i Waiamau (second by Pomai Burkart) to adjourn the meeting at 6:30 p.m. Motion passed unanimously. Meeting adjourned at 6:30 p.m.

Next Governing Board Meeting: Thursday, February 17, 2022

Next Governing Board Working Meeting: Thursday, February 3, 2022 via Zoom

Minutes submitted by:

Wahineu‘i Waiamau

Governing Board Secretary