

**Minutes for  
KAWAIKINI GOVERNING BOARD MEETING**

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Date/Time: Thursday, January 16, 2020 @ 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

I. Meeting Call to Order – 5:01 pm

- a. Voting members in attendance: Kuulei Hamberg (President); Kealoha Enrique (Vice President); Larie Manutai (Secretary); Faith Burgess, Jackie Kaina, Noe Haumea and Wahineu'i Waiamau.
- b. Non-voting members in attendance: Jessell Tanaka (Executive Director) and Kimo Perry, (SLK).
- c. Members excused or Absent – Keani Mayer, Devi Berg and Ilima Hose.

II. Adoption of Agenda for 1/16/20 Meeting

**MOTION:** by Jackie (second by Faith) to adopt the agenda. Motion passed unanimously.

III. Minutes of Oct 24, 2019 AMENDED

**MOTION:** by Jackie (second by Wahineu'i) to accept the minutes of October 24, 2019 Governing Board meeting as amended. Motion passed unanimously.

Minutes of December 19, 2019 AMENDED

**MOTION:** by Jackie (second by Kealoha) to accept the minutes of December 19, 2019 Governing Board meeting as amended. Motion passed unanimously.

IV. Officers Reports

- A. President – Kuulei - Mahalo for the attendance at the Halawai, it was a success. She also said Roxy Carvalho has resigned from the Governing Board due to personal reasons. If Jackie would accept the position, she would like to appoint her as Treasurer but this will be brought up under new business.
- B. Treasurer – Treasurer's report was submitted. Because of Roxy's resignation, Jessell gave an overview of the financials, which included the Student Count being at 166; disenrolled students moved off island; funding for our teacher differential found in the budget for January – June 2020 (\$16K approx.)

**MOTION:** by Noe (second by Jackie) to accept the financial reports. Motion passed unanimously.

V. Administrative Reports

- A. Executive Director – written report was presented. In addition, she highlighted the following:

1. Grounds & Maintenance worker Moiwai resigned and is now the Kumu Kokua. An outside individual has been hired who also has experience with working at condos. Room cleaners are contracted beginning February 2020 starting at the lower campus. The current cleaner would continue until February 2020.
2. Hale Aina tent went up quickly with the help and knowledge of the Rivera/Hamberg Ohana. They know how to put it up properly and have done it several times during the years. La Ho'ike'ike tent will be needed and help as well. A ONE CALL will go out a month before.

B. Academic Director – ‘Namomi submitted a written report.

C. Other Staff reports – NONE.

**MOTION**: by Larie (second by Jackie) to accept all administrative reports.  
Motion passed unanimously.

#### VI. Committee Reports

A. Education Curriculum – 1/27/20 Next meeting

B. Facilities – NONE

C. Resource Development – NONE

D. Finance & Audit – NONE

E. Communications – NONE

F. Human Resources – Letter to our Legislatures not done yet, but being worked on by Jessel.

G. Parent Relations – Need Date for Next Halawai

H. Board Development – Kuulei appointed Jackie(who accepted) as Treasurer to serve out the remainder of the vacant term. Unanimous board approval although not needed.

#### VII. Unfinished Business:

A. S.O.S. Report is on the Drive. Please look over it and add comments if needed.

B. School Accreditation will be due by the 30<sup>th</sup>. Alohilani send out an email to all board members for review, addition, correction and comments.

C. Regarding the teacher differential, to begin 1/7/20, that was “supposedly” approved by Governor Ige, we now find out, that needed Legislature approval as well. Charter Schools were not included, and

because we want to support our teachers, this Board wants to make sure this differential, is funded for our teachers, WHEN the Legislature approves it.

**MOTION:** by Faith (second by Jackie) to fund this differential when it is passed. Motion passed unanimously.

IX. New Business:

A. Facilities Chairperson – Because Jackie has accepted the Treasurer position, she resigned the position of Chairperson on this committee. A couple names were brought up of a parent (who was interested at the Halawai about our facilities) and former parent being that they have a lot of knowledge about the School and its Facility needs.

X. Adjournment.

**MOTION:** by Jackie (second by Noe) to adjourn at 6:43pm. Motion passed unanimously.

Minutes submitted by:

Faith M Burgess  
GB Member

1/30/20 Special Meeting and Working Meeting  
2/20/20 Regular Board Meeting