

Ka Mo‘olelo
NO KA HĀLĀWAI PAPA ALAKA‘I O KAWAIKINI
Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Po‘ahā, 15, Pepeluali, 2024 Thursday, February 15, 2024, 5:30pm

Location: Kawaikini NCPCS Campus/Lumi Ho‘olako - Resource Room

I. Kāhea no ka Ho‘omalū | Meeting called to order at 5:48 pm (HST)

Voting Members in attendance:

Leimakana Ornellas, President; Kalei Carvalho, Treasurer; Kuulei Hamberg, Secretary; Kawena Bagano (left at 7:11 pm); Noe Haumea (joined at 6:09 pm)

Voting members excused: Zena Wetzel

Non-Voting Members in attendance:

Chadley Schimmelfennig

II. ‘Āpono i ka Papa Hana | Adoption of Agenda

Kalei Carvalho moved to adopt the agenda as presented. The motion was seconded by Leimakana Ornellas and passed unanimously.

III. ‘Āpono i ka Mo‘olelo | Approval of Minutes

Leimakana Ornellas moved to approve the Minutes of Jan 18, 2024, as submitted. The motion was seconded by Kuulei Hamberg and passed unanimously.

IV. Nā Palapala Hō‘ike Luna | Officers Reports

A. Nā palapala hō‘ike Pelekikena | President’s Report (L. Ornellas)

Leimakana Ornellas moved to approve the submission of the WASC Mid-cycle report (2023 – 2024) to the WASC Accreditation team. The motion was seconded by Kuulei Hamberg and passed unanimously.

B. Nā palapala mo‘o waiwai a ka Pu‘ukū | Financial reports (K. Carvalho)

Kalei Carvalho moved to approve all Financial Reports for January 2024 as submitted. The motion was seconded by Kuulei Hamberg and passed unanimously.

V. Nā Palapala Hō‘ike Po‘o | Administrative Reports

A. Nā Palapala Hō‘ike Po‘o Kula | [Executive Director’s Report](#) |

B. Nā Palapala Hō‘ike Po‘o Kumu | [Academic Director’s Report](#)

C. Nā Palapala Hō‘ike ‘Ē A‘e | Other Staff Reports

Leimakana Ornellas moved to accept all Administrative Reports as submitted. The motion was seconded by Kalei Carvalho and passed unanimously.

VI. Nā Palapala Hō‘ike Kōmike | Committee Reports

A. Education/Curriculum

Report submitted

B. Facilities (Z. Wetzel/ N. Haumea)

Noe Haumea moved to ratify the demolition of the silver (20x40’) tent near Punana Leo and replace with the 2 gazebos and a platform (33x40’) connecting them for use as an outside classroom area.

The motion was seconded by Leimakana Ornellas and passed unanimously.

C. Resource Development (K. Bagano)

D. Finance & Audit (K. Carvalho/ N. Haumea)

i. Discussion on using ESSR funds to purchase (2) ATV/Mules as well as store and insure them.

ii. Explored options on how to spend ESSR funds.

E. Communications (L. Ornellas / K. Carvalho)

F. Human Resources (L. Ornellas K. Carvalho)

Leimakana Ornellas moved to approve Policy 3216A – ED position description. The motion was seconded by Noe Haumea and passed unanimously.

Leimakana Ornellas moved to approve Kalei Carvalho’s HR committee resignation and the succession of Megan Deets from this HR committee. The motion was seconded by Kuulei Hamberg and passed unanimously.

G. Parent Relations (N. Haumea / Z. Wetzel)

i. Discussed the current state of NHM. Parent Relations committee will work with NHM to provide guidance.

H. Board Development (L. Ornellas / K. Hamberg)

I. Admissions & Student Selection (K. Hamberg / L. Ornellas)

VII. Nā Palapala Hō‘ike ‘Ē A‘e a me Nā Hō‘ike Hou | Other Reports and Updates

VIII. Nā Hana i Pau ‘Ole | Unfinished Business

IX. Nā Hana Hou | New/Other Business

X. Ho‘oku‘u | Adjournment

There being no further business to discuss, Leimakana Ornellas move to adjourn the meeting at 7:46 p.m. (HST). The motion was seconded by Kalei Carvalho and passed unanimously.

Next Governing Board Meeting: 21.Malaki.2023 | March 21, 2024

REFERENCE: [Nā Lula Hālāwai: A Parliamentary Guide to Conducting Meetings in Hawaiian](#)

‘Āpono- adopt, ratify, approve

‘Ae - accept

Palena ‘emi - quorum

Noi- motion

Kōkua - second