

Ka Mo‘olelo
NO KA HĀLĀWAI PAPA ALAKA‘I O KAWAIKINI
Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Po‘ahā, 16, Mei, 2024 Thursday, May 16, 2024, 5:30pm

Location: Kawaikini NCPCS Campus/Hale Akamai

- I. Kāhea no ka Ho‘omalū | Meeting called to order at 5:30 p.m. (HST)
Voting Members in attendance:
Leimakana Ornellas, President; Kalei Carvalho, Treasurer; Kuulei Hamberg, Secretary; Megan Deets (joined at 5:32 p.m.); Zena Wetzel

Excused:
Kawena Bagano (named Leimakana Ornellas as her proxy), Noe Haumea

Non-Voting Members in attendance:
Leilani Spencer, Kahiau Hamberg, Kawailehua Hamberg, Kainoa Keanaaina
- II. ‘Āpono i ka Papa Hana | Adoption of Agenda
Leimakana Ornellas moved to adopt the agenda as presented. The motion was seconded by Kalei Carvalho and passed unanimously.
- III. ‘Āpono i ka Mo‘olelo | Approval of Minutes
Kuulei Hamberg moved to amend the Minutes of March 21, 2024, as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.

Kuulei Hamberg moved to approve the Minutes of April 18, 2024, as submitted. The motion was seconded by Kalei Carvalho and passed unanimously.

Kuulei Hamberg moved to approve the Minutes of March 1, 2024 & April 24, 2024, Special Meetings concerning a personnel matter, as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.
- IV. Nā Palapala Hō‘ike Luna | Officers Reports
 - a. Nā palapala hō‘ike Pelekikena | President’s Report (L. Ornellas)
 - b. Nā palapala mo‘o waiwai a ka Pu‘ukū | Financial reports (K. Carvalho)
Kalei Carvalho moved to approve the March 2024 & April 2024 Financial Reports as submitted. The motion was seconded by Leimakana Ornellas and passed unanimously.

- v. Nā Palapala Hō‘ike Po‘o | Administrative Reports
 - a. Nā Palapala Hō‘ike Po‘o Kula | Executive Director’s Report |
 - b. Nā Palapala Hō‘ike Po‘o Kumu | Academic Director’s Report (no report submitted)
 - c. Nā Palapala Hō‘ike ‘Ē A‘e | Other Staff Reports

Leimakana Ornellas moved to accept the Academic Director’s Report as submitted. The motion was seconded by Kuulei Hamberg and passed unanimously.

- vi. Nā Palapala Hō‘ike Kōmike | Committee Reports
 - a. Education/Curriculum
 - b. Facilities (Z. Wetzel/ N. Haumea) **Report submitted**
 - c. Resource Development (K. Bagano)
 - d. Finance & Audit (K. Carvalho/ N. Haumea) **Report submitted**

Kalei Carvalho moved to remove Chadley Schimmelfennig from Central Pacific Bank as a signatory and card holder. The motion was seconded by Leimakana Ornellas and passed unanimously.
 - e. Communications (L. Ornellas / K. Carvalho) **Report submitted**
 - f. Human Resources (L. Ornellas K. Carvalho) **Report submitted**

Leimakana Ornellas moved to approve Policy 3216B ED job description. The motion was seconded by Megan Deets and passed unanimously.

Leimakana Ornellas moved to ratify the non-extension of Chadley Schimmelfennig’s annual contract effective April 30, 2024. The motion was seconded by Megan Deets and passed unanimously.
 - g. Parent Relations (N. Haumea / Z. Wetzel)
 - h. Board Development (L. Ornellas / K. Hamberg)
 - i. Admissions & Student Selection (K. Hamberg / L. Ornellas)

vii. Nā Palapala Hō‘ike ‘Ē A‘e a me Nā Hō‘ike Hou | Other Reports and Updates

viii. Nā Hana i Pau ‘Ole | Unfinished Business

ix. Nā Hana Hou | New/Other Business

x. Ho‘oku‘u | Adjournment

There being no further business to discuss, Leimakana Ornellas move to adjourn the meeting at 6:07 p.m. (HST). The motion was seconded by Kuulei Hamberg and passed unanimously.

Next Governing Board Meeting: June 13, 2024

Minutes prepared and submitted by:
Kuulei Hamberg, Secretary of the Board