

AMENDED Minutes for  
KAWAIKINI GOVERNING BOARD MEETING

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Date/Time: Thursday, October 24, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:16 pm
  - A. Voting Members in attendance: Kuulei Hamberg (President); Kealoha Enrique (Vice-President); Roxy Carvalho (Treasurer); Larie Manutai (Secretary); Faith Burgess; Jackie Kaina, Wahineu'i Waiamau, Noe Haumea, Devi Berg.
  - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Donna Therrien (Charter Commission Liaison), Kimo Perry (Board Facilitator)
  - C. Members excused:
  
- II. Adoption of Agenda

**MOTION:** by Roxy Carvalho (second by Jackie Kaina) to adopt the agenda as submitted. Motion passed unanimously.
  
- III. Minutes of September 19, 2019

**MOTION:** by Larie Manutai (second by Noe Hauma) to approve the amended minutes of the September 19, 2019 governing board meeting. Motion passed unanimously.
  
- IV. Officer's Reports
  - A. President's Report - None offered.
  - B. Treasurer's Report - Roxy Carvalho offered a report of the highlights, which included that the audit contained no material weaknesses.

**MOTION:** by Roxy Carvalho (second by Larie Manutai) to accept the Financial Report. Motion passed unanimously.
  
- V. Administrative Reports
  - A. Executive Director's Report - Executive Director Tanaka submitted a written report and her review covered the highlights: audit went well, the work on culturally relevant assessment, and news regarding a proposal for a new charter authorizer in Hawaii, Lei Ho'olaha.
  - B. Academic Director's Report - Written report was submitted to the GB.

**MOTION:** by Larie Manutai (second by Jackie Aina) to accept the Administrative reports. Motion passed unanimously.
  - C. Other Staff Reports - None offered
  
- VI. Committee Reports
  - A. Education/Curriculum - No report offered.
  - B. Facilities - No report submitted.
  - C. Resource Development - No report offered.
  - D. Finance & Audit - No report offered.

1. A question arose regarding the meaning of the Auditor's disclaimer in the audit, and what it means?
2. A further question was raised regarding who can render an opinion on the effectiveness of the internal controls and whether that is something that should be addressed in future audits

**MOTION:** by Roxy Carvalho (second by Larie Manutai) to accept the auditor's reports. Motion passed unanimously.

- E. Communications - Reported that the committee created a survey and was able to get some feedback regarding communication between the school and parents.
- F. Human Resource - Committee chair was able to meet with the ED and review the ED evaluation.
- G. Parent Relations - No report submitted.
- H. Board Development - No report submitted.

**MOTION:** by Wahineu'i Waiamau (second by Noe Haumea) to approve the school's Controversial Public Issue Policy. Motion passed unanimously.

- VII. Other Reports and Updates
- VIII. Unfinished Business - Updates on the
- IX. New/Other Business - None.
- X. Adjournment

- A. **MOTION:** by Jackie Aina (second by Roxy Carvalho) to adjourn. Motion passed unanimously. Meeting adjourned at 6:13 pm.

Next Governing Board Meeting: Thursday, November 21, 2019

Next Governing Board Working Meeting: Thursday, November 7, 2019

Minutes submitted by:

Larie Manutai  
Governing Board Secretary  
Amended on 11/21/2019