

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, November 21, 2019, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:16 pm
 - A. Voting Members in attendance: Kuulei Hamberg (President), Roxy Carvalho (Treasurer), Larie Manutai (Secretary), Faith Burgess, Wahineu'i Waiamau, Noe Haumea.
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Donna Therrien (Charter Commission Liaison), Devi Berg
 - C. Members excused: Kealoha Enrique (Vice-President), Jackie Kaina.

- II. Adoption of Agenda

MOTION: by Roxy Carvalho (second by Jackie Kaina) to adopt the agenda as submitted. Motion passed unanimously.

- III. Minutes of September 19, 2019

MOTION: by Larie Manutai (second by Noe Hauma) to approve the amended minutes of the September 19, 2019 governing board meeting. Motion passed unanimously.

Approve October amended meeting minutes at January's meeting.

- IV. Officer's Reports
 - A. President's Report - None offered.
 - B. Treasurer's Report - Roxy Carvalho offered a report of the highlights, which included that the audit contained no material weaknesses.
 - i. Question came up regarding money spent out of a restricted account. Other inquiries came up regarding the structure of the various groups that bring in donations, etc. and monies being held by the school.
Approval of the financial reports is deferred to the December meeting.

- V. Administrative Reports
 - A. Executive Director's Report - Executive Director Tanaka submitted a written report and her review covered the highlights: an update on the accreditation, and plans to trim several albizia trees.
 - B. Academic Director's Report - Written report was submitted to the GB.

MOTION: by Larie Manutai (second by Faith Burgess) to accept the Administrative reports. Motion passed unanimously.
 - C. Other Staff Reports - None offered

- VI. Committee Reports

- A. Education/Curriculum - A written report of the Education Committee meeting on 11/4/2019 was submitted. Kumu Waiamau reviewed the report with the committee.
- B. Facilities - No report submitted. Jessell reported that the committee did meet and reviewed new items.
- C. Resource Development - No report offered.
- D. Finance & Audit - No report offered.
- E. Communications - No report offered.
- F. Human Resource - No report offered.
- G. Parent Relations - No report submitted.
- H. Board Development - No report submitted.

VII. Other Reports and Updates

VIII. Unfinished Business

- A. S.O.S. report is moving along.

IX. New/Other Business - None.

X. Adjournment

- A. **MOTION:** by Faith Burgess (second by Larie Manutai) to adjourn. Motion passed unanimously. Meeting adjourned at 6:11 pm.

Next Governing Board Meeting: Thursday, December 19 , 2019

Next Governing Board Working Meeting: Thursday, December 5, 2019

Minutes submitted by:

Larie Manutai

Governing Board Secretary