

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, August 20, 2020, 6:00 pm

Location: Via Zoom

- I. Meeting Called to Order at 6:04 pm
 - A. Voting Members in attendance: Ku‘ulei Hamberg (president), Larie Manutai (vice president), Jackie Kaina (treasurer), Wahineu‘i Waiamau (secretary), Noe Haumea
 - B. Non-Voting Members in Attendance: Jessell Tanaka, Devi Berg
 - C. Members excused:
 - D. Other: Kawailehua Hamberg

- II. Adoption of Agenda

MOTION: by Wahineu‘i Waiamau (second by Larie Manutai) to adopt the agenda as amended. Motion passed unanimously.

- III. Minutes of July 16, 2020

MOTION: by Wahineu‘i Waiamau (second by Noe Haumea) to approve the July 16, 2020 minutes as amended. Motion passed unanimously.

- IV. Officer’s Reports
 - A. President’s Report -
 - B. Treasurer’s Report -

MOTION: by Noe Haumea (second by Jackie Kaina) to accept the Financial Report. Motion passed unanimously.

- V. Administrative Reports
 - A. Executive Director’s Report - ED Tanaka offered a review of the highlights which included the SY20-21 budget, SY20-21 reopening plan, new hires, a donated office container for one year, and accreditation dates set for November 15-18, 2020.
 - B. Academic Director’s Report - Distance Learning Reopening Plan

MOTION: by Larie Manutai (second by Noe Haumea) to accept the Administrative reports. Motion passed unanimously.
 - C. Other Staff Reports - None offered

MOTION: by Wahineu‘i Waiamau (second by Noe Haumea) to ratify the change in the reopening plan regarding a switch to full distance learning through the first quarter. Motion passed unanimously.

VI. Committee Reports

- A. Education/Curriculum - Reopening Plan
- B. Facilities - Matson will donate a 40-ft container; handwashing stations have been set up throughout the school campus; a trailer building has also been donated
- C. Resource Development - Agricultural grant through Mālama Kaua‘i’s CARES funding is pending
- D. Finance & Audit -
MOTION: by Jackie Kaina (second by Larie Manutai) to ratify an engagement made with J. Miyake CPA to conduct a 2019 audit. Motion passed unanimously.
- E. Communications - none
- F. Human Resource - the 2020-2021 Employee Handbook will be discussed in September’s working meeting and the ratification of the Employee Handbook will be deferred to September’s regular meeting.
MOTION: by Larie Manutai (second by Jackie Kaina) to ratify hiring of Moani Mahinai as a full-time special education teacher. Discussion: she is working towards licensure. Motion passed unanimously.
MOTION: by Wahineu‘i Waiamau (second by Larie Manutai) to ratify hiring Tahiti Chong as a full-time kumu kōkua. Discussion: she comes with experience in working with keiki and has a background in ‘ōlelo Hawai‘i. Motion passed unanimously.
MOTION: by Larie Manutai (second by Noe Haumea) to ratify of hiring Ka‘ohu Harada as a part-time Grade 4 teacher. Discussion: she comes with teaching experience and worked as a substitute teacher for Kawaikini previously. Motion passed unanimously.
- G. Parent Relations - none
- H. Board Development - Kalei Arrinaga resigned from her position. Currently 3 open positions on our Governing Board. Ku‘ulei may choose to appoint a 1-year position should a candidate come forward.

VII. Other Reports and Updates

VIII. Unfinished Business

IX. New/Other Business

X. Adjournment

MOTION: by Noe Haumea (second by Larie) to adjourn the meeting at 6:43. Motion passed unanimously. Meeting adjourned at 6:43 pm.

Next Governing Board Meeting: Thursday, September 17

Next Governing Board Working Meeting: Thursday, September 3 via Zoom

Minutes submitted by:

Wahineu‘i Waiamau

Governing Board Secretary