

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, October 18, 2016, 5pm

Location: Kawaikini NCPCS Campus/Hale Akamai Bldg.

- I. Meeting Call to Order – 5:20
 - a. In attendance: Jewel Rapozo, Lou Nishida, Namomi McCorriston, Leilehua Rivera, Kimo Perry (by phone)
 - b. Excused: Ray Blouin, Kaleimakamae Ka’auwai

- II. Adoption of Agenda
 - A. **MOTION:** by Kimo, second by Namomi, to adopt the agenda. Motion passed unanimously.

- III. Approval of Minutes
 - A. Approval of minutes of Sept. 15, 2016 meeting were deferred

- IV. Officers Reports
 - A. President (J. Rapozo) – No report.
 - B. Treasurer’s Report - Financial reports for September were emailed and printed out for review. **MOTION:** by Kimo, second by Leilehua, to accept the financial reports.

- V. Administrative Reports
 - A. Executive Director’s Report was submitted. The following items were highlighted:
 - a. Ho’opakela afterschool program has 45 students, 7 tutors, and an Alaka’i.
 - b. He is submitting a recommendation to ratify the hiring of a new Secondary English teacher (to be discussed under New Business.)
 - c. KS is providing a grant for technology infrastructure to bring our tech resources up to par with improved WIFI and tech support, equipment, mobile cart, 25 mac laptops, etc.
 - d. Received lunch contract from DOE and replied yesterday that we will not use DOE lunch service for this school year. A question was raised as to why we’ve decided to refuse DOE service and what the long-term plan for lunch is. It was reported that we did not meet Title I eligibility requirement for second year in a row. The GB will confirm with Kahu that there will be no budgetary impact of this unexpected option.
 - e. Two new students have been accepted. Kimo asked whether the school will received per-pupil funding for these new students.
 - f. Second Quarter parent meeting will be this Thursday at 5pm.

- g. Accreditation mid-term visit is set for Friday, April 7, 2017. Pua Ka'ai and possibly one other member will be here. Midterm report by mid to end of February 2017.

B. Academic Director Report

C. Other Staff Reports

VI. Committee Reports

A. Education/Curriculum

- a. Namomi reported that the new secondary English teacher is in place and the school has welcomed her.
- b. Namomi proposed creating a new counselor position for 2017-2018. She will look into options in terms of job description and budgeting options.
- c. Namomi suggested having a dinner with Administration to show the GB's appreciation and to get their input on what more support they need from us as a Board. The purpose of the meeting would be to further our ties with Administration and find opportunities to provide help.

B. Facilities (L. Nishida, J. Rapozo)

- a. Lou met with Leilani, and she's close with the Certificate of Occupancy.
- b. She made arrangements to get the playground.
- c. Regarding facilities request should go through Administration.
- d. Currently working with Kahu to paint handicap stalls

C. Fundraising Development (L. Nishida , Kahu Ka`auwai)

- a. Kimo reported that SLK has finished its Case for Support for the multi-purpose building and it is being used. It has been sent to GB members.
- b. Kimo stated that the school has submitted two CIP requests through the charter school office: 1) \$188k for photovoltaic system; and 2) 4.9M for multi-purpose building. We met with legislators to see the likelihood that we could get funding. They will work with us.

D. Finance & Audit (R. Blouin) – No report

E. Communications L. Rivera) – Anake Leilehua reported that she is continuing to build the data base of school contributors and supporters.

F. Human Resources (R. Blouin, K. Perry) –

- a. ED search
 - i. Forms have been finalized.
 - ii. Applications have been updated to include previous work experience and with revised language in some sections.
- b. EEOC response
 - i. Request for interviews from EEOC was responded to.
 - ii. Jewel offered to facilitation of process.

- iii. Kihei's employee handbook was recommended by EEOC as something worth looking at.
- c. Sabbatical policy is being researched.
- d. Plan for recruiting new employees is being developed.

G. Parent Relations (L. Rivera, N. McCorriston) – Anake Leilehua reported that she attended last NHM meeting. It helps to create a relationship. Already started planning for PK event.

H. Board Development (J. Rapozo, K. Perry) – No update on new prospective member. Will follow up.

VII. Other Reports and Updates

VIII. Unfinished Business

A. Asked about Pule Review committee. This will be discussed at the next working meeting in November.

IX. New/Other Business

A. Hiring of new secondary English teacher.

a. Hiring proposal document was submitted by Kumu 'Alohilani.

i. **MOTION:** by Kimo, second by Lou, to ratify the hiring of Rebecca Pickett for the secondary English position. Motion approved unanimously.

X. Adjournment

B. **MOTION:** by Lou, second by Namomi, to adjourn. Motion approved unanimously. Meeting adjourned at 7:01pm.

Next Governing Board Meeting: Thursday, Nov. 17, 2016