

Minutes for
KAWAIKINI GOVERNING BOARD MEETING

Date/Time: Thursday, July 19, 2018, 5pm

Location: Kawaikini NCPSC Campus/Hale Akamai Bldg.

- I. Meeting Called to Order at 5:05pm
 - A. Voting Members in attendance: Leilima Rapozo (Vice President); Roxy Carvalho (Treasurer); Larie Manutai (Secretary); Lou Nishida; Faith Burgess; Terri Russell, Jaclyn Kaina
 - B. Non-Voting Members in Attendance: Jessell Tanaka (Executive Director), Kimo Perry (Board Facilitator).
 - C. Members excused: Lorna Cummings-Poe (President).
 - D. Others in Attendance: None.

- II. Adoption of Agenda

MOTION: by Terri Russell (second by Jaclyn Kaina) to adopt the agenda as submitted. Motion passed unanimously.

- III. Minutes of June 21, 2018

MOTION: by Jaclyn Kaina (second by Terri Russell) to approve the minutes of the June 21, 2018 governing board meeting as amended. Motion passed unanimously.

- IV. Officer's Reports
 - A. President's Report - Leilima Rapozo thanked everybody for their service on the Governing Board the past year. She especially acknowledged outgoing members Namomi McCorrison and Leilehua Rivera for their years of service.
 - B. Treasurer's Report - Treasurer's Report was given by Treasurer, Roxy Carvalho.

MOTION: by Roxy Carvalho (second by Terri Russell) to accept the Treasurer's Report. Motion passed unanimously.

- V. Administrative Reports
 - A. Executive Director's Report - ED gave the report. Written report was submitted to the GB. The Secondary Program will use a Semester Schedule in the coming school year. ED reported that the school is responsible The following positions have been filled pending approval of the GB:
 1. Secondary English teacher
 2. 2nd Grade Elementary teacher
 3. Secondary 'Olelo Hawaii teacher
 - B. Academic Director's Report - Written report was submitted to the GB.

MOTION: by Larie Manutai (second by Terri Russell) to accept the ED's report and AD's report. Motion passed unanimously.
 - C. Other Staff Reports - None offered

- VI. Committee Reports

- A. Education/Curriculum - No report.
 - 1. **MOTION:** by Lou Nishida (second by Roxy Carvalho) to accept the revised Secondary Program Semester Scheduling for the SY 2018-19. Motion passed unanimously.
- B. Facilities - No report.
- C. Resource Development - No report.
- D. Finance & Audit - The next audit will occur during the week of August 16, 2018.
- E. Communications - No report.
- F. Human Resource - No report.
 - 1. **MOTION:** by Roxy Carvalho (second by Lou Nishida) to approve the hiring of Deatri Nakea as the Secondary English teacher. Motion passed unanimously.
 - 2. **MOTION:** by Larie Manutai (second by Jaclyn Kaina) to approve the hiring of Monique Ka'iulani Carvalho as the 2nd Grade Elementary teacher. Motion passed unanimously.
 - 3. **MOTION:** by Roxy Carvalho (second by Jaclyn Kaina) to approve the hiring of Keani Mayer as the Secondary 'Olelo Hawaii teacher. Motion passed unanimously.
- G. Parent Relations - Met with Nahulu Makua regarding the Kauai Farm Fair.
- H. Board Development - No report.

VII. Other Reports and Updates - None.

VIII. Unfinished Business - None.

IX. New/Other Business - GB voted that the August 16th meeting will be moved to August 23rd.

X. Adjournment

- A. **MOTION:** by Lou Nishida (second by Jaclyn Kaina) to adjourn. Motion passed unanimously. Meeting adjourned at 6:27 pm.

Next Governing Board Meeting: Thursday, August 2, 2018

Next Governing Board Working Meeting: Thursday, August 23, 2018

Minutes submitted by:

Larie Manutai
Governing Board Secretary